



## Minor Home Repair Program

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DEAR HOMEOWNER:

Attached is a City of Auburn Minor Home Repair Program application for low-income homeowners. This program provides eligible homeowners grants up to \$5,000 for emergency home repairs. These grants enable homeowners to remain in safe and comfortable housing. Leaky roofs, unsafe stairs, floor repair, access for the physically impaired, weatherization and heating system repairs are examples of work funded with Minor Home Repair grants.

The City of Auburn does not perform the housing repairs; instead, it hires local contractors and vendors from our Small Works Roster to do the work. If you are awarded a grant, a Building Inspector will look over your home to determine what needs to be done to make the property meet the City of Auburn's Housing Quality Standards. The City of Auburn will solicit quotes and hire a qualified contractor or vendor on behalf of the homeowner. The City of Auburn pays the contractor directly. You will not pay for anything yourself unless you want extra work done not covered under the program.

Auburn's Minor Home Repair Program is a voluntary program. While there is no application deadline for this program, funds for this program are limited. Eligible applicants will be taken on a first-come, first-serve basis, according to the priority system established by the City.

Should a project be determined to not be feasible because it exceeds the amount of the grant, fails to meet any of the program's eligibility criteria or the applicant refuses the assistance offered, then the City retains the right to reject the application.

To be eligible for a grant, you must own a single-family residence or manufactured home, you must have lived there for at least a year before applying, and you must meet the income requirements of the program. Your home must be located within Auburn city limits and it must be your principal residence. ***Proof of home ownership and household income (3 months of bank statements and pay stubs, income tax statements, Social Security/Disability award letters) are required as part of the application.***

If you think you are eligible for this program and want to participate, please fill out the attached application, attach proof of income and ownership, and return it to the Auburn Community Services Division on second floor of the Annex Building located at One East Main Street. If you have any questions, please contact the Community Services Division at (253) 931-3099.