



Physical Address:
 Auburn City Hall Annex, 2nd Floor
 1 East Main Street
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 25 West Main Street
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Phone and Fax:
 Phone: 253-931-3090
 Fax: 253-804-3114

PLAN RE-SUBMITTAL FORM

Revisions/Corrections must be submitted as hard copies through the Permit Center.

Date: _____ Applicant: _____ Permit #: _____

Project Address: _____ Project Name: _____

Contact Email: _____ Contact Phone: _____

Select ONE of the following:	Are you submitting FULL SETS of plans?	
<input type="checkbox"/> Re-submittal for application currently in review	<input type="checkbox"/> Yes	
<input type="checkbox"/> Revisions/changes to an already issued permit	<input type="checkbox"/> No (<i>specify below</i>)	
<p>ALL CHANGES TO PLANS MUST BE INDICATED WITH CLOUDS AND/OR MARKERS</p> <p>Response to Review Comments <u>must</u> include the following:</p> <ol style="list-style-type: none"> 1. Copy of staff comments memo 2. Response Letter addressing staff comments 3. Number of copies required for resubmittal per staff memo 		
TYPE OF SUBMITTAL	SHEET NUMBER & DESCRIPTION OF CHANGES	# OF COPIES
<input type="checkbox"/> Architectural Plans		
<input type="checkbox"/> Structural Plans		
<input type="checkbox"/> Structural Calculations		
<input type="checkbox"/> Site Plans		
<input type="checkbox"/> Civil Plans		
<input type="checkbox"/> Mechanical Plans		
<input type="checkbox"/> Plumbing Plans		
<input type="checkbox"/> Other – please describe		

FOR OFFICE USE ONLY	SUBMITTAL DATE:	FEE: