

About Auburn's 4th of July Festival

Monday, July 4, 2016

11 a.m. - 4 p.m.

Les Gove Park, 910 Ninth St. SE

The annual one-day festival is an afternoon for the whole family to enjoy. The event features a kids' bike parade, live entertainment on two stages, inflatable rides and youth activities, over 50 craft artists, bingo, trackless train, a spray park and much more. Last year's event attracted over 12,000 people.

About the Non-Profit/ Community Booths

The purpose of Community Booths is to supply information about your organization. Groups such as service clubs, health and human service organizations, arts groups and youth organizations, as well as political candidates are invited to participate. You may engage people with simple games, activities or exhibits, and provide handouts about your organization.

SET UP: Your organization is responsible for setup and take down and must provide all necessary materials (canopies, chairs, etc). Electrical power is not available. Booths are 12' x 12' space. There is a \$10 booth fee. Groups may reserve up to two spaces. Non-profit certificate must accompany application form to receive non-profit rate. No refunds after application deadline. Prior to the deadline, refund will be given less \$5. Complete event information will be mailed the week of June 13. After the application deadline, we may accept late vendors on a space-available basis. The fee is \$12.

Application deadline is May 27, 2016.

For information, call Auburn Parks, Arts & Recreation, 253-931-3043, or email kpachciarz@auburnwa.gov. Download additional applications at www.auburnwa.gov/events.



AUBURN PARKS, ARTS & RECREATION
2840 RIVERWALK DRIVE SE
AUBURN WA 98002
www.auburnwa.gov/events

NON PROFIT/COMMUNITY BOOTH APPLICATION

2016
4TH OF JULY
FESTIVAL



Auburn Parks, Arts & Recreation
4TH OF JULY FESTIVAL 2016 • NON-PROFIT/COMMUNITY BOOTH APPLICATION
DEADLINE: MAY 27, 2016

Contact Name:		
Business Name: (***Non-profit certificate must accompany application form to receive non-profit rate)		
Have you participated in Auburn's 4th of July Festival before? <input type="checkbox"/> Yes / <input type="checkbox"/> No If yes, what years?		
Address:		
City:	State:	Zip:
Phone:	Alternate Phone:	
Email:	Website:	
NUMBER OF BOOTHS (choose one) <input type="checkbox"/> One Booth - \$10 <input type="checkbox"/> Two Booths - \$20 <i>AFTER May 27: Late application fee (on a space-available basis) One booth \$12</i> <i>NOTE: A single group or organization may reserve no more than two side-by-side spaces. A separate application must be submitted for each group. Groups provide entire booth set-up (chairs, tents, tables, etc.) Electricity is NOT available.</i>		Total \$ _____
PURPOSE OF BOOTH Describe the purpose of your booth. Do you plan to hand out informational materials, engage festival goers with an exhibit or activities? All activities and giveaways must be pre-approved by festival staff. Once approved, booth exhibits/purpose cannot change without further approval. Questions? Contact Kristy Pachciarz at 253-931-3052 or email kpachciarz@auburnwa.gov.		
Describe any special set-up or space requirements:		

PAYMENT INFORMATION		
METHOD OF PAYMENT (check one)	<input type="checkbox"/> Check enclosed (Payable to Auburn Parks, Arts & Recreation)	<input type="checkbox"/> Credit Card (fill in information below)
Cardholder Name (please print)		Card Type (check one): <input type="checkbox"/> Visa <input type="checkbox"/> Mastercard
Card Number	3-Digit Security Code	Exp. Date
Cardholder Signature		Date

INSURANCE – The City does not maintain insurance that will respond to claims against the applicant arising out of the use of the booth by the applicant, its members, or those attending the event. Depending on the type of event you are planning, and the activity and risk level of your group, you may be required to obtain bodily injury and property damages liability insurance in accordance with City policy, name the City as an additional insured on the policy, and be responsible for obtaining said insurance. After reviewing this application, the City will determine whether you must obtain liability insurance.

AGREEMENT – The Applicant agrees to defend, indemnify and hold harmless The City, its agents, employees and officials, while acting within the scope of their duties, from all causes of action, demands and claims, including the cost of their defense, arising in favor of the Applicant, the Applicant's employees or third parties on account of personal injuries, bodily injuries, death, or damage to property arising out of the acts or omissions of the Applicant, its employees or representatives, concessionaires of the event or any other person or entity, except for liability caused due to the sole negligence of the City. My signature also indicates that I have read and agree to the details outlined in the "Selection Criteria and Booth Information" on the reverse side of this application.

Signature: _____ Date: _____

PHOTOCOPY FOR YOUR RECORDS AND RETURN ORIGINAL FORM BY MAY 27, 2016 TO:
 Auburn Parks, Arts & Recreation Department – 4th of July Festival 2016 • 2840 Riverwalk Drive SE • Auburn WA 98002
 Fax: 253-931-4005 • Email: kpachciarz@auburnwa.gov • For more information, call 253-931-3043