

## About Auburn's 4th of July Festival

**Monday, July 4, 2016 • 11 am - 4 pm**

**Les Gove Park, 910 Ninth St. SE**

The annual one-day festival is an afternoon for the whole family to enjoy. The event features a kids' bike parade, live entertainment on two stages, inflatable rides and youth activities, over 50 craft artists, bingo, trackless train, a spray park and much more. Last year's event attracted over 12,000 people.

### Selection Criteria & Application Process

1. Food booths are uncovered 12' x 12' space on cement or grass. Vendors must supply their own materials (canopies, tables, electrical cords, signs, etc.) and are responsible for all set-up and take-down.
2. We do not allow duplication of major food items at this event.
3. The fee is \$200 per booth (non-profit fee is \$40 per booth). **Non-profit certificate must accompany application form to receive non-profit rate.** Vendors may reserve up to two booths. Payment must accompany application. Unapproved applications and payments will be returned to you. **NOTE: After May 27, 2016 we may accept late vendors on a space-available basis. The fee is \$240; non-profit fee is \$48.**
4. Electricity is available on a limited basis (see reverse for fee structure). Payment must accompany application. **If you're bringing your own source of temporary power, you are required to obtain and L&I Permit and schedule your inspection. Please contact L&I directly at 206-835-1000.**
5. Accepted vendors must provide proof of insurance, by June 15, 2016 for one million (\$1,000,000) dollars naming the City of Auburn as additional insured.
6. Depending on menu items, vendors may be required to apply for a temporary food-service permit or plan review. Please contact the Seattle-King County Department of Public Health for information.
7. Washington State law requires food vendors to provide a recycling station.
8. No refunds after the application deadline. Prior to the deadline, a refund will be given less \$5.
9. Complete event information will be mailed the week of June 13.

**APPLICATION DEADLINE IS MAY 27, 2016.**

**APPLICATION DEADLINE FOR RETURNING VENDORS IS FEBRUARY 22, 2016.**

For information, call Auburn Parks, Arts & Recreation, 253-931-3043, or email [kpacladiaz@auburnwa.gov](mailto:kpacladiaz@auburnwa.gov). Download additional applications at [www.auburnwa.gov/events](http://www.auburnwa.gov/events).



AUBURN PARKS, ARTS & RECREATION  
2840 RIVERWALK DRIVE SE  
AUBURN WA 98002  
[www.auburnwa.gov/events](http://www.auburnwa.gov/events)

# FOOD VENDOR BOOTH APPLICATION

2016  
**4<sup>TH</sup> OF JULY  
FESTIVAL**



# Auburn Parks, Arts & Recreation

## 4TH OF JULY FESTIVAL 2016 • FOOD BOOTH APPLICATION • DEADLINE: MAY 27, 2016

Returning Food Vendor Application Deadline: February 22, 2016

Contact Name:		
Business Name: (***Non-profit certificate must accompany application form to receive non-profit rate)		
Have you participated in 4th of July before? <input type="checkbox"/> Yes / <input type="checkbox"/> No		If yes, what years?
Address:		
City:	State:	Zip:
Phone:	Alternate Phone:	
Email:	Website:	
<b>NUMBER OF BOOTHS</b> (choose one) <input type="checkbox"/> One Booth - \$200/\$40 <input type="checkbox"/> Two Booths - \$375/\$80 <i>AFTER May 27: Late application fee (on a space-available basis) One booth \$240/\$48</i>		<b>Total A \$</b> _____
Describe any special set-up or space requirements:		

**MENU ITEMS** Please include a complete list of menu items that you plan to sell. We will not duplicate major food items in the park at the festival. (Attach additional items on a separate piece of paper if necessary):

1.	\$	5.	\$
2.	\$	6.	\$
3.	\$	7.	\$
4.	\$	8.	\$

**WOULD YOU LIKE TO PURCHASE POWER?** Choose amps needed below and write total here:  
 If you're bringing your own source of temporary power, you're required to obtain an L&I Permit and schedule your inspection.  
 Please contact L&I directly at 206-835-1000.

**Total B \$** \_\_\_\_\_

1-29 amps/1-3,480 watts - \$50 | # needed \_\_\_\_\_     30-50 amps/7.2-12kw - \$100 | # needed \_\_\_\_\_     over 50 amps/12kw | call for pricing

### PAYMENT INFORMATION (Total A and Total B \$ \_\_\_\_\_)

<b>METHOD OF PAYMENT</b> (check one)		<input type="checkbox"/> Check enclosed (Payable to Auburn Parks, Arts & Recreation)	<input type="checkbox"/> Credit Card (fill in information below)
Cardholder Name (please print)		Card Type (check one): <input type="checkbox"/> Visa <input type="checkbox"/> Mastercard	
Card Number	3-Digit Security Code	Exp. Date	
Cardholder Signature		Date	

**INSURANCE** – The City does not maintain insurance that will respond to claims against the applicant arising out of the use of the booth by the applicant, its members, or those attending the event. Depending on the type of event you are planning, and the activity and risk level of your group, you may be required to obtain bodily injury and property damages liability insurance in accordance with City policy, name the City as an additional insured on the policy, and be responsible for obtaining said insurance. After reviewing this application, the City will determine whether you must obtain liability insurance.

**AGREEMENT** – The Applicant agrees to defend, indemnify and hold harmless The City, its agents, employees and officials, while acting within the scope of their duties, from all causes of action, demands and claims, including the cost of their defense, arising in favor of the Applicant, the Applicant's employees or third parties on account of personal injuries, bodily injuries, death, or damage to property arising out of the acts or omissions of the Applicant, its employees or representatives, concessionaires of the event or any other person or entity, except for liability caused due to the sole negligence of the City. My signature also indicates that I have read and agree to the details outlined in the "Selection Criteria and Booth Information" on the reverse side of this application.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**PHOTOCOPY FOR YOUR RECORDS AND RETURN ORIGINAL FORM BY MAY 27, 2016 TO:**

Auburn Parks, Arts & Recreation Department – 4th of July Festival 2016 • 2840 Riverwalk Drive SE • Auburn WA 98002

Fax: 253-931-4005 • Email: kpachciarz@auburnwa.gov • For more information, call 253-931-3043