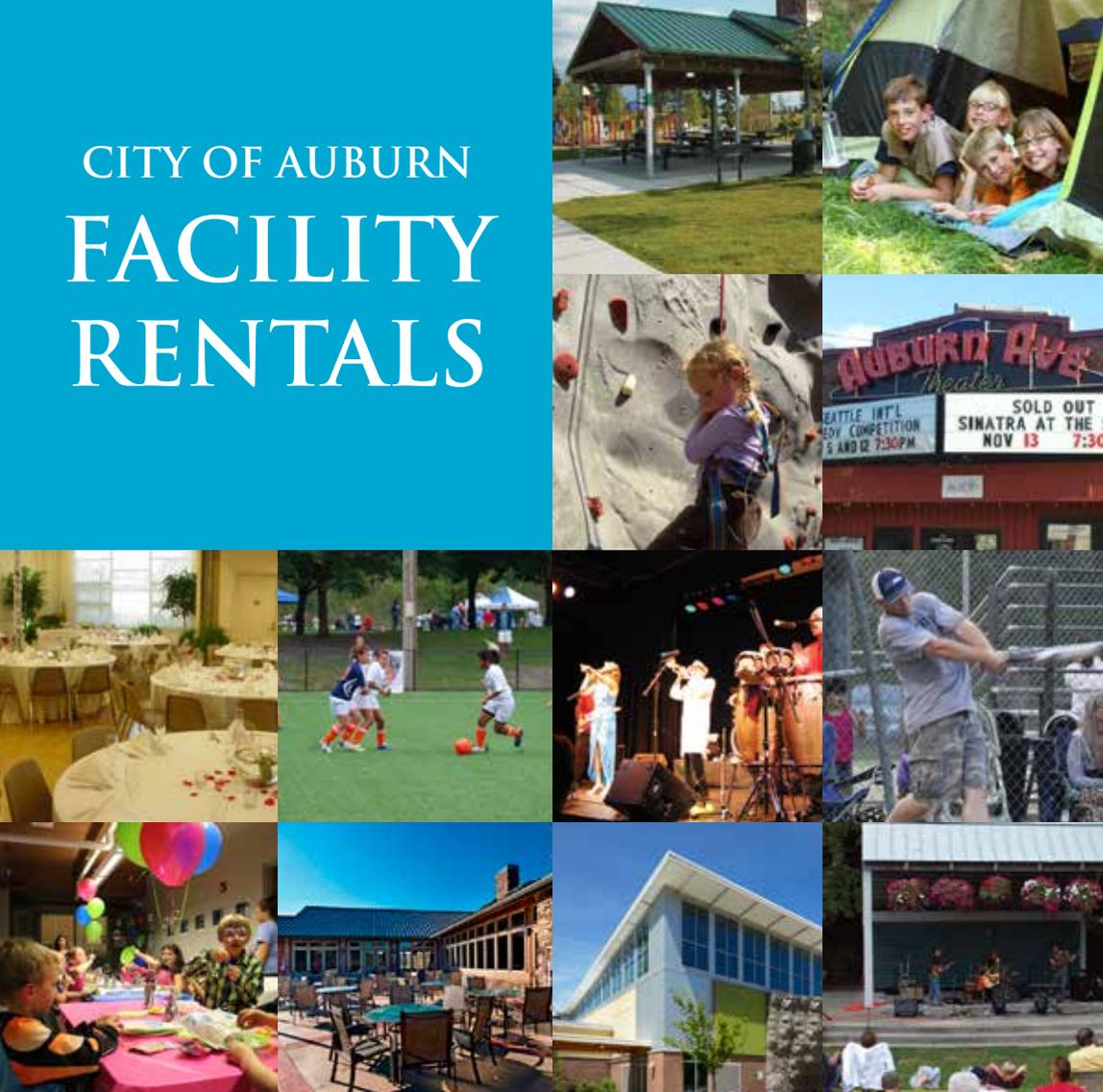


CITY OF AUBURN FACILITY RENTALS



Banquet and Meeting Facilities
Picnic Shelters
Les Gove Gymnasium
Campground
Athletic Fields
Other Unique Spaces

spaces
MORE THAN YOU IMAGINED

253-931-3043

www.auburnwa.gov/rental

AUBURN
MORE THAN YOU IMAGINED

spaces MORE THAN YOU IMAGINED



Banquet Facilities & Meeting Rooms

Our indoor facilities accommodate from 40 to 200 people.

Rental Options:

- Parks, Arts & Recreation Admin. Building
- Les Gove Building
- Millennium Room
- Weese Room
- Rotary Room
- William C. Warren Building
- White River Valley Museum
- Auburn Avenue Theater
- Copper Falls Banquet Rooms



Gymnasium at Les Gove Park

The gymnasium at Les Gove Park can serve as a banquet facility, a trade show venue or a meeting space. It is also available as a rental for sporting events. It can hold up to 400 people.



Picnic Shelters

Picnic shelters are covered and accommodate from 25 to 100 people. Most of the shelters also include a grill and access to an electrical outlet.

Rental Options:

- Game Farm Park
- Game Farm Wilderness Park
- Isaac Evans Park
- Lea Hill Park
- Les Gove Park
- Roegner Park
- Sunset Park



Game Farm Wilderness Campground

Camping facilities can accommodate RV's, trailers and tents. There is also a day camp area for up to 100 people.



Athletic Fields

Synthetic turf, grass and dirt fields are available to reserve with different fees for youth and adult sporting events. Some fields have lights.

Rental Options:

- Brannan Park
- Fulmer Park
- Game Farm Park
- GSA Park
- Les Gove Park
- Scootie Brown Park
- Sunset Park
- YMCA



Other Unique Spaces

The City of Auburn offers several unique spaces for rent. Additionally, the City works with the White River Valley Museum and Copper Falls Restaurant to manage other rental spaces that may suit your needs.

Rental Options:

- Climbing Wall at Les Gove Park
- Len Chapman Amphitheater at Game Farm Park
- Auburn Avenue Theater
- White River Valley Museum
- Copper Falls Banquet Rooms

Les Gove Community Campus



Les Gove Gymnasium

Size: 7,000 sq. ft.

<p>Sporting Event (based on event type, may require extra fee for gym attendant)</p>	<p>Capacity 400</p>	<p>Per Hour Rate: \$30 Auburn Resident \$40 Non-Resident</p>
<p>Special Event (damage deposit of \$300 required & may require extra fee for gym attendant)</p>	<p>Capacity 400</p>	<p>Per Hour Rate: \$60 Auburn Resident \$75 Non-Resident</p>

Climbing Wall

The climbing wall is available for group rentals, trainings, parties, and more. Trained staff provide instruction and equipment. The wall is available for open climbing to individuals who have their own equipment as well. For complete details about all the climbing wall rental options, visit www.auburnwa.gov/play or call 253-931-3043.



Building Rental Options

	Capacity	Hourly Rate <small>(Res/Non-Res)</small>
<p>Parks, Arts & Recreation Admin. Bldg. (3 hour min.) Size: 1,500 sq. ft. 910 9th Street SE, Auburn, WA 98002 Friday: 5:30-11:00 p.m. Saturday & Sunday: 9 a.m.-11 p.m. (Kitchen Use: \$25)</p>	100	\$40/\$50
<p>Les Gove Building (3 hour min.) Size: 1,000 sq. ft. 1040 Deal's Way, Auburn, WA 98002 Monday-Sunday: 9 a.m.- 11 p.m.</p>	40	\$20/\$25

Other rental options at the Les Gove Community Campus include the Millennium Room (page 6), the White River Valley Museum (page 8), and a picnic shelter (page 9).



Birthday Party Packages

These special celebrations have a range of packages and themes. Packages include a 1.5 hour party, a party host, decorations, goody bags, facilitated activities, and set-up and clean-up. Options for pizza or cupcakes and juice are available. Packages start as low as \$140 for up to 15 kids. For complete details, available dates and the range of party options call 253-931-3043.

Les Gove Park Parks, Arts & Recreation Admin. Building Gymnasium & Climbing Wall 910 9th Street SE | Auburn, WA 98002

Other Park Amenities: Discovery Playground, Rotary Spray Park, 1/2 mile loop trail, bocce courts, softball field, White River Valley Museum, Auburn Public Library, and Auburn Senior Activity Center

Millennium Room at Les Gove Park

**Millennium Room
in Auburn's Les Gove Park**
808 Ninth Street SE
Auburn, WA 98002

Reservations:
253-931-3016
Monday-Friday, 8 a.m.-5 p.m.

Set in Auburn's scenic Les Gove Park, the Millennium Room is a perfect location for your next event. An elegant wood floor and expansive floor-to-ceiling windows add to the beauty of the facility. A large outdoor patio provides flexibility for indoor and outdoor use. An on-site attendant is provided to assist with your needs. Whether you are planning a wedding, reception, anniversary, party, family reunion, or corporate event, our beautiful facility has an array of amenities.

Venue Sizes:

Full Facility 7,000 sq. ft.
1/3 Millennium Room 1,100 sq. ft.
Lion's Room 800 sq. ft.
Rotary Room 500 sq. ft.



Days	Venue	Capacity	Rates (Res/Non-Res)
<i>Rental Package:</i> Friday night & Saturday 4 hours Friday & up to 12 hours of active use on Saturday	Full Facility (includes basic kitchen)	200	\$1,200/\$1,500
<i>Rental Package:</i> Full Day Saturday or Sunday Up to 12 hours of active use on either day	Full Facility (includes basic kitchen)	200	\$1,000/\$1,300
Fridays: 5:30-11 p.m. (3 hour min.) Saturday-Sunday: 9 a.m.-11 p.m. (5 hour min.)	Full Facility (includes basic kitchen)	200	\$80/\$100 per hour
One hour of clean-up time is available after 11 p.m. for full facility rentals at the hourly rate			
Friday 5:30-11 p.m. (3 hour min.) Saturday-Sunday: 9 a.m.-11 p.m. (3 hour min.) - Only available within 60 days or less (Basic Kitchen Use: \$25)	1/3 Millennium Room	63/per room	\$45/\$55 per hour
Monday-Thursday 5:30-11 p.m. (2 hour min.)	Lion's Room or Rotary Room	40	\$20/\$25 per hour
Friday 5:30-11 p.m. (2 hour min.) Saturday-Sunday: 9 a.m.-11 p.m. (2 hour min.) - Only available within 60 days or less	Lion's Room or Rotary Room	40	\$35/\$45 per hour

Additional Fees:

Damage Deposit: \$300 (\$500 if alcohol is served plus \$1,000,000 excess liability insurance required)
Cleaning Fee: \$275 if alcohol is being served (optional if no alcohol served)
Commercial Kitchen Use: \$50 (for use by caterers only)
Use of dishes, tableware, pots, etc.: \$50



Additional Facilities

William C. Warren Building
at Veterans Memorial Park
405 E Street NE
Auburn, WA 98002

Size: 1,150 sq. ft.

Rental Options:

Monday-Sunday
9 a.m. - 11 p.m.
3 hour minimum
Capacity: 74
Per Hour Rate:
\$40 Auburn Resident
\$50 Non-Resident

Call 253-931-3043 for reservations

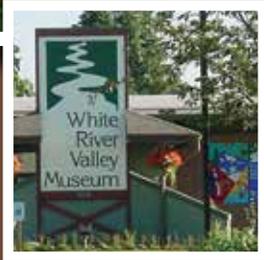


Auburn Avenue Theater
10 Auburn Avenue
Auburn, WA 98002

Rental Options:
Monday-Sunday
4 hour minimum for performances; 2 hour minimum for meetings

Capacity: 250

Call 253-804-5057 for availability and rates



White River Valley Museum
918 H Street SE
Auburn, WA 98002

Rental Options:
Monday-Sunday
9 a.m. - 11 p.m.
2 hour minimum

Full Facility
Capacity: 100; \$125/hr

Muckleshoot Room
Capacity: 30; \$40/hr

Call 253-288-7433 for reservations



Copper Falls Banquet Rooms
at Auburn Golf Course
29630 Green River Road SE
Auburn, WA 98092

Rental Options:
Full Facility
Capacity: 160

Olympic Room
Capacity: 90

Cascade Room
Capacity: 72

Call 253-970-4565 for availability and rates

Picnic Shelters & Amphitheater

Game Farm Park, 3030 R Street SE

Located in a large park with several athletic fields, the four-quadrant shelter is situated adjacent to a playground. Includes two grills and four electrical outlets. Capacity: 25 per quadrant. Parties over 200 must also rent the Len Chapman Amphitheater, which features a covered outdoor stage with tiered open seating for performances, weddings, gatherings and other events.

Sunset Park, 1306 69th Street SE

Located in the Lakeland Hills neighborhood, the four-quadrant shelter is located adjacent to a playground and ballfield. Includes four grills and four electrical outlets. Capacity: 25 per quadrant.

Days	Game Farm & Sunset Parks	Capacity	Half Day <i>9 a.m.-3 p.m., 4 p.m.-dusk</i>		Full Day <i>9 a.m.-dusk</i>	
			Res/Non-Res	Res/Non-Res	Res/Non-Res	Res/Non-Res
Mon-Sun	Entire Shelter	up to 99	\$120/\$150	\$200/\$250		
Mon-Sun	Entire Shelter	100-199	\$180/\$225	\$300/\$375		
Mon-Sun	Entire Shelter	200+	N/A	\$375/\$475		
Mon-Sun	Amphitheater		\$75/\$100	\$125/\$175		
Mon-Fri	Per Quadrant (Game Farm Park only)	up to 25	\$30/\$40	\$50/\$65		
Mon-Sun	Per Quadrant (Sunset Park only)	up to 25	\$30/\$40	\$50/\$65		

Game Farm Wilderness Park, 2401 Stuck River Drive

A wilderness setting adjacent to trails and the White River. Includes one grill and one electrical outlet. Capacity: 50

Isaac Evans Park, 29627 Green River Road SE

Shelter is in a beautiful area along the Green River with walking trails, a beach and a play area. Includes one grill but no access to electricity. Capacity: 25

Lea Hill Park, 124th Avenue SE & SE 316th Street

Shelter is in an open space area adjacent to a play area, small synthetic field, walking trail and skate spot. Includes two grills and four electrical outlets. Capacity: 50

Les Gove Park, 11th Street SE & Auburn Way S

Adjacent to Discovery Playground and the Rotary Spray Park. Includes one grill but no access to electricity. Capacity: 25

Roegner Park, 601 Oravetz Road

Located on the south side of the Stuck River and adjacent to the White River trail. Includes one grill and one electrical outlet. Capacity: 25

Days	Half Day <i>9 a.m.-3 p.m., 4 p.m.-dusk</i>		Full Day <i>9 a.m.-dusk</i>	
	Res/Non-Res	Res/Non-Res	Res/Non-Res	Res/Non-Res
Mon-Sun	\$60/\$75	\$100/\$125		



AMPHITHEATER



Game Farm Wilderness Campground

Campground Address: 2401 Stuck River Drive, Auburn

Individual Campsites

March 1 - November 30 (water available)
 December 1 - February 28 (no water)
 The campground features 18 individual campsites with water and electricity hookups (20 amps), picnic table and a fire pit. There is a shared picnic shelter and an RV dump for park users.

Rates

\$25 per night/per campsite
 Check in at 2 p.m.
 Check out at 1 p.m.
 Quiet Hours: 11 p.m.- 7 a.m.
 Maximum stay is 7 consecutive days

Day Camp Site (April 1 - October 15)

A picnic shelter, a large grass area and a campfire ring make this a great spot for group outings.

\$75 per day
 \$50 per day for non-profit organizations

Campground Amenities:

Bordered on one side by the Stuck River, the campground has wooded, meadow and riverside areas. There is an 18-hole disc golf courses and separate rentable daycamp area. The camping area accommodates both recreation vehicles and tents.

Athletic Fields



Field Type

Baseball/Softball/Grass Fields

(available March 1 - November 15)

Lighted Fields: Brannan, Fulmer, Game Farm & GSA

Non-lighted: Les Gove, Scootie Brown, Sunset & YMCA

Synthetic Turf Fields

(year round use)

Lighted Fields: Game Farm Park

Rates (Res/Non-Res)

Youth: \$10/\$13 per 1.5 hour

Adult: \$23/\$30 per 1.5 hour

Lights: \$30 per 1.5 hour

Youth: \$45/\$60 per 1.5 hour

Adult: \$60/\$75 per 1.5 hour

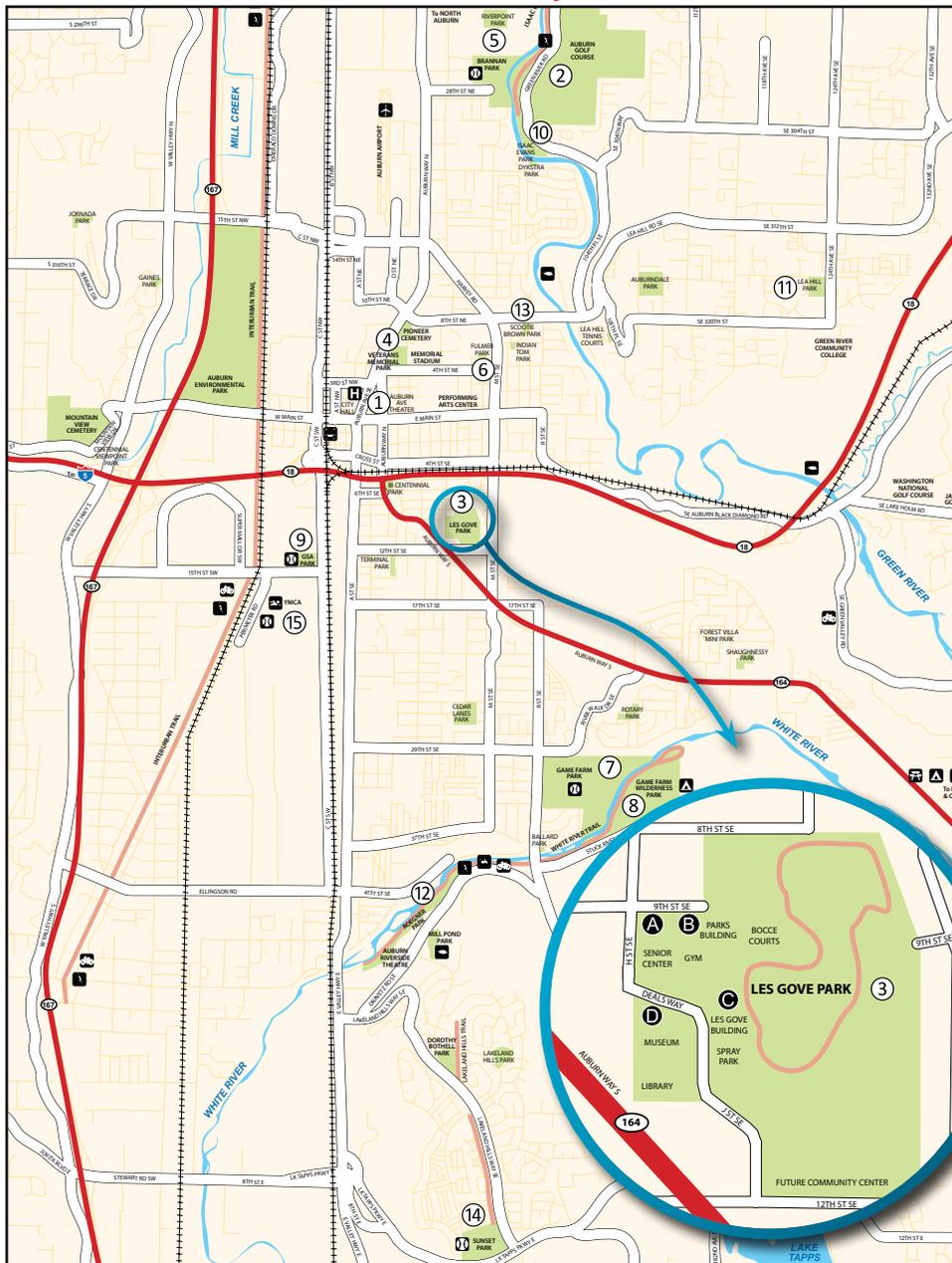
Lights: \$30 per 1.5 hour

Other sporting facilities:

The City of Auburn Parks, Arts & Recreation also maintains tennis courts, basketball courts, pickleball courts, bocce courts, a disc-golf course and more.

For locations, visit www.auburnwa.gov/play or call 253-931-3043.

Auburn City Parks



Building Sites

- ① Auburn Avenue Theater, 10 Auburn Avenue
- ② Copper Falls Banquet Rooms, 29630 Green River Road SE
- ③ Les Gove Community Campus
 - A Auburn Senior Activity Center, 808 9th Street SE (including Millennium Room, Lion's Room & Rotary Room)
 - B Parks, Arts & Recreation Administration Building 910 9th Street SE (including Les Gove Gymnasium & Climbing Wall)
 - C Les Gove Building, 1040 Deal's Way SE
 - D White River Valley Museum, 918 H Street SE
- ④ William C. Warren Building, 405 E. Street NE

Park Sites

- ⑤ Brannan Park, 611 28th Street NE
- ⑥ Fulmer Park, 5th & K Street NE
- ⑦ Game Farm Park, 3030 R Street SE
- ⑧ Game Farm Wilderness Campground, 2401 Stuck River Dr
- ⑨ GSA Park, 15th & C Street SW
- ⑩ Isaac Evans Park, 29627 Green River Road SE
- ⑪ Lea Hill Park, 124th Avenue SE & SE 316th Street
- ⑬ Les Gove Park, 910 9th Street SE
- ⑫ Roegner Park, 601 Oravetz Road
- ⑬ Scootie Brown Park, 601 Oravetz Road NE
- ⑭ Sunset Park, 1306 69th Street SE
- ⑮ YMCA, 1620 Perimeter Road SW

Reservation Policies

Reservations and payments for all facilities can be made by calling 253-931-3043, Monday - Friday, 8 a.m. - 9 p.m. or Saturday, 9 a.m. - 4 p.m., or can be made in person by visiting the Parks, Arts & Recreation office, 910 Ninth Street SE. Reservations for the Millennium Room must be made in person at the Senior Activity Center, 808 Ninth Street SE, Monday - Friday, 8 a.m. - 5 p.m. Reservations are accepted according to the following policies listed below. The White River Valley Museum, Auburn Ave Theater and Copper Falls Banquet Rooms are subject to their own reservation policies.

Facilities are intended to be used for recreation and social activities. Use of facilities for profit-generating activities requires Parks, Arts & Recreation Board/Designee approval.

Timeframe for Rental Reservations:

- **Indoor Facilities:** Reservations for the Les Gove Building, Veterans Memorial Building, Parks, Arts & Recreation Administration Building and the Les Gove Gymnasium rentals may be made six months prior to the rental date and at least three weeks in advance. Reservations for the Senior Activity Center may be made one year prior to the rental date and at least three weeks in advance.
- **Outdoor Facilities:** Reservations may be made on the first working day of January in the year of the reservation.

Reservation Policies:

Two reservations per individual or organization may be on the record books at one time.

The use, possession and/or consumption of any alcoholic beverage is not permitted. See the Senior Activity Center policies for exceptions.

A damage deposit is required for Millennium Room, Full Facility Senior Activity Center rentals, and Special Event use of the Gymnasium.

The person requesting the reservation must be 21 years of age and present during the event.

Approval of a Rental Application Form is required for any public group or person desiring to use a facility for religious or political activities and other similar activities of 200 or more participants; application also required for dances, tournaments, concessions, events open to the public, outdoor weddings and events such as theatrical, musical, dog shows, Easter Egg hunts, car shows, art shows, and the use of inflatables (insurance required).

A \$20 refundable key deposit is required for Les Gove Building rentals. There is a \$50 charge if staff has to open the building.

Reservations made 30 days or less from the rental date, or any rental with a cost of \$300 or less, must be paid in full when reservation is made. Renters must pay 50% of total rental fees at the time of reservation for rentals costing more than \$300. The balance and damage deposit must be paid in full 30 days prior to the rental date. Failure to make the full payment 30 days prior will be considered a cancellation of the reservation. See refund policy below.

Facility cancellations and modifications:

Cancellations made 30 or more days prior to event date will receive a full refund of the rental fee, less a \$10 administrative fee.

Cancellations made 29 days or less prior to event date will receive a 50% refund of the rental fee, less a \$10 administrative fee.

Changes or modifications made on an existing rental are subject to a \$10 administrative fee, if 29 days or less prior to the rental.

Senior Activity Center Full Facility cancellations and modifications:

Cancellations made 30 or more days prior to rental date will receive a refund of fees paid, less a \$100 administrative fee.

Cancellations made 29 days or less prior to rental date will receive a 50% refund of the total contract amount.

Changes or modifications made on an existing rental are subject to a \$10 administrative fee.

Resident Policy:

Those who reside within the Auburn Incorporated City limits are referred to as City of Auburn residents. The term non-resident refers to those who live outside the Auburn Incorporated City limits. Non-residents are charged an additional fee to offset the administrative expenses of the city operation. Auburn city limits are not the same as the school district and post office boundaries. Call us at 253-931-3043 to check your address.



AUBURN

MORE THAN YOU IMAGINED

Auburn Parks, Arts & Recreation

910 9th Street SE

Auburn, WA 98002

253-931-3043 | www.auburnwa.gov/rental