

Auburn Int'l Farmers Market

Returning Vendor Application Deadline: April 20, 2018

Vendor Application Deadline for Opening Day: May 24, 2018



Date: Sundays, June 3-September 30

Time: 10am-3pm

Location: Les Gove Park, 1140 Auburn Way South, Auburn, WA 98002

Event Profile: A community Farmers Market featuring over 40 vendors including local produce, freshflowers, local crafts, food, live entertainment, and special event days.

Anticipated Event Attendance: 1,000+ each Sunday

Selection Criteria and Booth Information:

- Booths are uncovered 10' x 10' space. Vendors must supply their own materials (canopies, weights, tables, electrical cords, signs, etc.) and are responsible for all set-up and take-down. Vendors must have all vehicles off the market site by 9:30AM. Vendors are required to stay in their assigned space and required to stay for the duration of the market.
- All vendors must be licensed or otherwise authorized to conduct business in the State of Washington. Vendors are responsible for their own permits and license requirements and tax liabilities.
- Auburn Int'l Farmers Market (AIFM) reserves the right to restrict items for sale that are deemed inappropriate and not in keeping with the image of the market or the Washington State Farmers Market Association. Unapproved applications and payments will be returned to applicant or placed on the wait-list.
- AIFM does not guarantee the fitness for marketability of the vendor's goods, nor does the market guarantee the success of the vendor's efforts.
- Accepted food vendors (and those required vendors) must provide proof of insurance, by May 31, 2018 for one million (\$1,000,000) dollars naming the City of Auburn as additional insured. Depending on menu items, food vendors may be required to apply for a temporary food service permit. Please contact Seattle-King County Dept. of Public Health for more information.
- Artists/Crafters must submit photographs or images of work. Include a self-addressed stamped envelope if photographs should be returned.
- The City of Auburn does not require a percentage of sales. Vendors keep all of their revenue.
- Vendors must read Rules and Regulations and are responsible for assuring their on-site staff are aware of the Market Rules and Regulations.
- All eligible vendors must accept EBT and/or Fresh Bucks
- By initialing here, the vendor confirms they have read the above criteria _____

General Vendor Definitions and Fees

Please check the appropriate fees. Enter quantities where necessary. Application Fees are a one-time payment.

Non-Profit Vendor: Any non-profit agency. Non-profit certificate must accompany application form to receive non-profit rate. Vendors in this category are limited to one booth space. Non-profits are limited to attend one day per season.	\$5 - Application Fee (one time) \$10 - Single Stall Fee (per Sunday)	\$
Arts & Craft Vendor: Crafts must be handmade. Commercially produced and imported goods will NOT be accepted in this category. (Two-three photos of work are required.)	\$20 - Application Fee (one time) \$35 - Single Stall Fee (per Sunday) \$70 - Double Stall Fee (per Sunday)	\$
Farmer & Producer Vendor: Vendors with produce, fruits, nursery plants, perennials, fresh cut flowers, herbs, honey, and other products. All products must be grown, raised, produced or gathered by the vendor in Washington State. On occasion, to attract particular types of products not otherwise available, or in sufficient quantities to the Market, the Market may allow resale of product(s) not grown by the vendor.	\$20 - Application Fee (one time) \$35 - Single Stall Fee (per Sunday) \$70 - Double Stall Fee (per Sunday)	\$
Processed Food Vendor: Items which are grown and/or made by the vendor such as baked goods, preserves, cheese, sausage, and smoked meats or fish. All processed food vendors must meet State and King County requirements for food handling and processing.	\$20 - Application Fee (one time) \$35 - Single Stall Fee (per Sunday) \$70 - Double Stall Fee (per Sunday)	\$
Prepared Food Vendor: Includes ready to eat foods and food trucks, such as kettle corn, hot dogs, roasted corn, pizza, etc. Menu items must be approved by Market Specialist before accepted. Food trucks maybe approved for more than a 10'xc10' space.	\$20 - Application Fee (one time) \$35 - Single Stall Fee (per Sunday) \$70 - Double Stall Fee (per Sunday)	\$
Electricity: Check amps needed. Limited support available. Selecting Electricity does NOT guarantee it will be available.	<input type="checkbox"/> 1-29 amps/1-3,480 watts = \$5 # of amps/watts needed: _____ <input type="checkbox"/> Vendor will bring own power source	\$
TOTAL (ADD ALL LINES, FILL IN PAYMENT INFORMATION ON REVERSE)		\$

APPLICATION DEADLINE IS MAY 24 TO BE CONSIDERED FOR OPENING DAY

Applications received after May 24 will be considered on a space-available basis.



AUBURN PARKS, ARTS & RECREATION • AUBURN INT'L FARMERS MARKET 2018

Vendor Application • Deadline: May 24, 2018

Contact Name:		
Business Name: (***)Non-profit certificate must accompany application form to receive non-profit rate).		
Do you need access to water on site? oYes oNo	May we share your information with customers and/or the WSFMA? oYes oNo	
Does your booth accept debit/credit cards on site? oYes oNo		
Address:		
City:	State:	Zip:
Physical Farm Address (if different than above):		
Phone:	Alternate Phone:	
Email:	Website:	
Please mark which dates you would like to attend: June o3 o10 o17 o24 July o1 o8 o15 o22 o29 August o5 o12 o19 o26 September o2 o9 o16 o23 o30		

Please include a complete list of items that you plan to sell or activities/services that you wish to charge for. General vendors are not permitted to give a way food or beverage items. *(Attach additional items on separate sheet if necessary):*

1.	\$	5.	\$
2.	\$	6.	\$
3.	\$	7.	\$
4.	\$	8.	\$

PAYMENT INFORMATION (Total \$ _____)			
Method of Payment (check one)	<input type="checkbox"/> Check enclosed (Make payable to Auburn Parks, Arts & Recreation)	<input type="checkbox"/> Credit Card (fill in information below)	
CARDHOLDER NAME (please print)	CARD TYPE (check one): <input type="checkbox"/> VISA ^ MASTERCARD <input type="checkbox"/> AM/EXPRESS ^ DISCOVER		
CARD NUMBER	3-DIGIT SECURITY CODE	EXP. DATE	
CARDHOLDER SIGNATURE	DATE		

INSURANCE – The City does not maintain insurance that will respond to claims against the applicant arising out of the use of the booth by the applicant, its members, or those attending the event. Depending on the type of event you are planning, and the activity and risk level of your group, you may be required to obtain bodily injury and property damages liability insurance in accordance with City policy, name the City as an additional insured on the policy, and be responsible for obtaining said insurance. After reviewing this application, the City will determine whether you must obtain liability insurance.

AGREEMENT – The Applicant agrees to defend, indemnify and hold harmless The City, its agents, employees and officials, while acting within the scope of their duties, from all causes of action, demands and claims, including the cost of their defense, arising in favor of the Applicant, the Applicant's employees or third parties on account of personal injuries, bodily injuries, death, or damage to property arising out of the acts or omissions of the Applicant, its employees or representatives, concessionaires of the event or any other person or entity, except for liability caused due to the sole negligence of the City. My signature also indicates that I have read and agree to the details outlined in the "Selection Criteria and Booth Information" on the reverse side of this application.

Signature:	Date:
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PHOTOCOPY FOR YOUR RECORDS AND RETURN ORIGINAL FORM TO:
 Auburn International Farmers Market • 910 9th Street SE • Auburn WA 98002
 Fax: 253-931-4005 • Email: farmersmarket@auburnwa.gov • For more information, call 253-931-3043