



City of Auburn City Hall Gallery and Cheryl Sallee Gallery Call to Artists

The City of Auburn is seeking artists and/or artist groups working in two-dimensional media to exhibit their work at two City of Auburn gallery spaces during 2013. Artists and/or artists groups of diverse mediums are encouraged to apply, including but not limited to: paint, ink, pencil, mixed media, textiles, mosaic, glass, recycled materials, photography, calligraphy, collage, fiber art, etc.

About the Galleries

Auburn City Hall Gallery, 25 W Main

The City Hall gallery is an open space in the main lobby and hallway leading to City Council Chambers. Around the open gallery space are city office reception desks that are frequented by the public and city personnel. The gallery has professional Arakawa hanging system, gallery lighting, as well as ample natural light filtering in through tinted glass walls and atrium ceiling. Exhibits are 4 to 5-week group shows (typically 2-3 artists or 1 artist group) with the space accommodating approximately 20 artworks total. Hours of operation: 8am - 5pm, Monday - Friday.

Cheryl Sallee Gallery Wall at the Auburn Sr. Activity Center, 808 Ninth St. SE in the Les Gove Community Campus.

The gallery wall is located in the Soroptomist Lounge, just inside the main entrance of the Auburn Senior Activity Center. The Cheryl Sallee Gallery is outfitted with Arakawa hanging system and professional gallery lighting. Exhibits are 8-week solo shows of approximately 8-12 pieces. Hours of operation are 8am - 5pm, Monday - Friday, including various evenings and weekends, based on building rental activity (parties, weddings, banquets, etc).

Additional information on the Auburn Arts Programs and Events please visit www.auburnwa.gov/arts

Exhibition Application Information and Requirements

Eligibility

Professional and emerging artists and/or artist groups working in two-dimensional media will be considered. *All work must be mounted or framed and ready to hang with wires.*

Promotion

Exhibits are publicized through city-generated press releases, gallery brochure, and the City's web site at www.auburnwa.gov/arts. Artists may choose to independently produce supplemental publicity and show cards. A reception can be scheduled for exhibit based on artists interest and availability.

Liability

Artists are required to sign an "Agreement to Exhibit" liability waver. The exhibit spaces are not secured, and there is no insurance for objects submitted for exhibition. Artists may wish to carry their own insurance.

Sales

Artists are encouraged to offer their works for sale, but are not required to do so. All sales are handled privately between the artist and the buyer. The City of Auburn does not take a commission on any works sold through the galleries.

Hours of Operation

Hours vary. Please reference gallery descriptions above. All city buildings are closed on government holidays.

Selection Process

A single selection panel of approximately 7 people will select artists for both gallery spaces. The panel includes City of Auburn Arts Commissioners, artists, community-at-large representatives, Auburn Senior Activity Center staff.

Project Period

Exhibits will be scheduled immediately following the selection of artists. The first available exhibit date is February 2013. Although every effort will be made to accommodate artists' preferred exhibition dates, we cannot guarantee availability of preferred exhibition dates.

Exhibit Set Up

The time between exhibitions is predetermined and an installation date and time will be assigned, typically in the mid-morning. City of Auburn staff will install the artwork and artwork labels.

Application deadline: Wednesday, October 24, 2012.

Submit to: Gallery Programs, Auburn Parks, Arts & Recreation, 910 Ninth St. SE, Auburn, WA 98002
Or calltoartists@auburnwa.gov

Application

Digital Images

Up to ten (10) numbered and labeled digital images. Preference of work completed in the last two years, and representing the *type* of work proposed for the exhibition. Artist groups to submit ten (10) numbered and labeled digital images that is representative of the diversity of work within the membership.

- Label the CD-R (if applicable) disk with name, contact information and number of images.
- Do not embed images into a PowerPoint file or similar application, or submit moving images or audio files.
- Submit only "High" resolution JPGs of 300 dpi or better. No GIFs, TIFFs or other formats
- Files must be titled with a number indicating the viewing order, followed by the artist's last name. or the name of the artist group The numbers must correspond to the accompanying Annotated Image List (see below).
- Use "0" in front of single digit numbers. Do not use more than 30 characters, and use only letters, numbers and underscores. **Example: 01_Smith; 02_Smith**
- If using Mac OS 8 or 9 include a ".jpg" extension at the end of each image title:

Example: 01_Smith.jpg

Annotated Image List - a printed sheet of information with artist's name and telephone number, email, title of artwork, medium, date of artwork, size and the corresponding slide number.

Resume detailing exhibition history, and/or an artist's statement.

Date Preference- You are encouraged to indicate the months of year that you would prefer to exhibit your work. If there is any month that is not possible for your display, please indicate that as well.

Gallery Preference-indicate your preference if you wish to show at City Hall Gallery, Cheryl Sallee Gallery or no preference.

Application deadline: Wednesday, October 24, 2012.

Submit to: Gallery Programs, Auburn Parks, Arts & Recreation, 910 Ninth St. SE, Auburn, WA 98002
Or calltoartists@auburnwa.gov

Other Important Application Requirements:

- Please use only standard white paper for printed materials. Do not use colored stock or special stationary for annotated lists and resumes.
- Please, do not staple any of your materials together. Paper or binder clips are sufficient.
- *Do not* submit original artwork! Printed photographs and original work cannot be accepted as a substitute for digital images in the selection process.
- If you submit more than 10 images, only the first 10 will be reviewed by the selection panel.
- ZIP files not accepted and an size limit per email of 20 MB. Artist may send multiple emails with attachments.

If your artwork is selected...

The artist/artist groups agrees to allow the City of Auburn Arts Commission to reproduce and use a minimum of one of the submitted images (or other provided by artist) and other submitted materials for the purpose of education, promotion and publicity of the 2013 exhibition programs, the 2013 arts commission schedule of events and programs, and the 2013 gallery programs. Submission of one application constitutes agreement to use the artists' materials in this way.

For more information, questions or to receive a copy of the 2012 season brochure contact:

Maija McKnight, Arts Coordinator
253-804-5043 or mmcknight@auburnwa.gov
www.auburnwa.gov/arts