

CITY OF AUBURN VETERANS DAY PARADE

51ST ANNUAL CELEBRATION



SATURDAY, NOVEMBER 5

7:00am	American Legion Breakfast
9:00am	Static Display & Exhibit Showcase, Division Street
9:45am	Remembrance Ceremony, Veterans Memorial Park
11:00am	PARADE
1:00pm	Marching Band Competition, Auburn Memorial Stadium
1:30pm	Auburn Noon Lions Club Luncheon
3:00pm	VFW Post #1741 Open House

2016 REGISTRATION PACKET



www.auburnwa.gov/events

PARADE RULES & REGULATIONS

The purpose of Auburn's Veterans Day Parade is to positively focus on honoring our country's veterans and active military personnel. Through our parade, we focus recognition on congressionally-recognized Veteran Service Organizations and their auxiliaries, the military and reserve military, National Guard and ROTC. The goals and purposes of Auburn's Veterans Day Parade are to give honor to our country's military personnel and veterans and to their military missions of defending freedom around the world. The Parade has more applicants than it can permit to participate, and thus must select among the applicants those who will be able to participate. Those applications who are approved will be those that most closely meet the goals and purpose of Auburn's Veterans Day Parade.



1. Parade applications must be received by Friday, October 3, 2016. Late applications will not be accepted.
2. All entries must be approved before entering the line of march.
3. Veterans Day Parade protocol is as follows for marching order: active military leads the parade, the state commander from each veterans service organization is followed by their veteran service organization's representatives, followed by other veteran groups, invited political dignitaries and community groups.
4. Parade participation is limited to military entries, veteran service organization entries, veteran groups, invited dignitaries, Auburn service clubs, Auburn scouting groups, high school bands, drill teams, municipal entries, car clubs and other invited groups. If your group/organization does not fit this criteria, please consider participating in the Curb Competition – another great way to honor our veterans!
5. No entries may invite other units/participants to join their approved entry into the parade unless approved in advance by the City of Auburn.
6. Parade participation is not open to commercial entries. Approved entries may not display commercial material of any kind.
7. Campaigning is strictly prohibited.
8. Marching Bands can have up to 6 Support Staff, and all Support Staff must be in uniform.
9. Parade participation is not open to entries comprised of one individual, unless invited by the City of Auburn.
10. Auburn scouting groups will march as one combined group (e.g. Auburn Boy Scouts, Auburn Girl Scouts, Campfire, etc.)
11. No materials (gifts, candy, merchandise, literature, bubbles or other) may be handed out or thrown from participants in the parade. This policy will be strictly enforced by the Seafair Parade Marshals, who will be serving as the parade marshals for Auburn's Veterans Day Parade.
12. Any maneuvering, countermarching or other action delaying the forward progress of the parade beyond a reasonable time is prohibited.
13. Animal units must provide their own waste removal system.
14. The American flag must be displayed in an appropriate manner.
15. Entries are required to check-in with the Seafair Parade Marshals between 9:30am – 10:30am. Latecomers are placed in parade at random or may be held out of the parade. Approved entries will be mailed complete event information in late October. Line-up information is posted online at www.auburnwa.gov/events.
16. Parade floats must meet code compliance. Call 253-931-3043 for additional information.
17. Merchandise vendors are not permitted on parade route.
18. All food vendors must complete the Veterans Day food vendor application form. Call 253-931-3043 for more information. Food vendors will be assigned a location within the Static Display area. Roving food vendors are not permitted.
19. All non-profit fundraisers need a permit for day-of fundraising. Call 253-931-3020.
20. The City of Auburn reserves the right to cancel any accepted entry at any time should it be determined that the entry detracts from the goals and purposes of Auburn's Veterans Day Parade.
21. The City of Auburn operates this Parade under the Doctrine of Government Speech, and for the purposes identified in its Parade Rules and Regulations. It is not intended as a forum for Free Speech. The Parade Route and the Parade Staging Area are off-limits to persons wishing to exercise Free Speech or otherwise engaging in activities not in compliance with the Rules and Regulations. This restriction shall apply to the Parade Staging Area for the period of one (1) hour before the commencement of the Parade through the conclusion of the Parade. This restriction shall apply to the Parade Route for the period of fifteen (15) minutes before the commencement of the parade through fifteen (15) minutes after the conclusion of the Parade.
22. The City of Auburn or the Seafair Parade Marshals reserve the right to bar or remove from the parade any entry who refuses to follow the parade rules and/or the instruction and direction from the Parade Marshals or Auburn Police.

VETERANS DAY PARADE & OBSERVANCE | AN AUBURN TRADITION

As Americans, we enjoy the blessings of freedom, peace and representative government because our veterans were willing to risk their lives. We are forever grateful to these selfless individuals. Since 1965, the City of Auburn has honored our Veterans with a special observance and parade. Auburn's Veterans Day Parade and Observance is recognized by the National Veterans Day Committee and the U.S. Department of Veterans Affairs as one of the few regional sites for the celebration of Veterans Day in the United States. Auburn's Veterans Day Parade has become one of the largest Veterans Day Parades west of the Mississippi. Our 2016 event will pay special tribute to the U.S. Submarine Veterans, Inc./Subvets WWII. Auburn is proud to be a Vietnam War Commemorative Partner and will be paying special tribute to the service, valor and sacrifice of those who served in the Vietnam War.

The mile-long parade boasts over 200 entries, including over 30 marching bands, drill teams, honor guards, military marching entries, veterans' entries, floats, antique cars, military vehicles and community groups. In addition to the parade, the day's observance includes an American Legion breakfast, Static Display & Exhibit Showcase, a Remembrance Ceremony and lighting of the flame, a Veterans Day lunch hosted in part by the Auburn Noon Lions, and the state's largest high school marching band competition. The day-long activities run from 7 a.m. - 10 p.m.

PARADE INFORMATION

Parade Starting Time:	11 a.m.
Parade Participant	9:30 – 10:30 a.m.
Check-in Time & Location:	Main & I St.
Parade Route:	East to West along Main St.
Parade Length:	approx. 1/2 mile
Reviewing/Judging Stand:	Auburn City Hall

AWARDS

General's Award	Best in Parade
Admiral's Award	Best Military Entry
Memorial Award to Harold Page	Best Veteran Service Organization Entry
Colonel's Award	Best Motorized Entry
Veteran's Award	Best Non-Motorized Entry
Mayor's Award	Best Musical or Drill Entry

Nancy Backus, Mayor

2016 City Council

Largo Wales, Deputy Mayor
 Bob Baggett
 Claude DaCorsi
 John Holman
 Bill Pelozza
 Yolanda Trout-Manuel
 Rich Wagner

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PARADE ENTRY FORM

City of Auburn Veterans Day Parade

Saturday, November 5, 2016

Please carefully read the parade rules to ensure that you/your organization is eligible for participation. If you see that you're not eligible, we encourage you to participate in the Curb Competition or/and as a Static Display. You will receive a notice of acceptance/denial upon receipt. Complete event instructions will be mailed to accepted entries in late October. All information is required; write N/A where applicable. Incomplete applications will be returned. Late applications will not be accepted.

Online Application: www.auburnwa.gov/events

Mailed Application: Please print or type information. Application deadline is Monday, October 3, 2016

Name of Entry		
Contact Person		
Mailing Address		
City	State	Zip
Day Phone	Email:	
Have you participated before? Yes No	Number of vehicles in Entry: _____ ***all motorized entries must complete information on reverse***	Will you have any accompanying music/amplification? ____Yes ____No
Number of participants in Entry: _____	Number of animals in Entry: _____	
Please provide us with information about your entry. Include special recognition, awards, special interest facts or other general information about your entry. This information is used to introduce your entry and may be used for publicity.		
CATEGORY OF ENTRY (CHECK ONE)		
<input type="checkbox"/> Nationally Chartered Veteran Organization <input type="checkbox"/> Veteran Organization <input type="checkbox"/> Float <input type="checkbox"/> Animal/Mounted Entry <input type="checkbox"/> Military Organization	<input type="checkbox"/> Auburn-based Scouting Entry <input type="checkbox"/> Auburn-based Fraternal/Service <input type="checkbox"/> Musical/Drill Entry <input type="checkbox"/> Static Display option	<input type="checkbox"/> Municipal Government Entry <input type="checkbox"/> Antique/Classic Car Club Entry <input type="checkbox"/> Motorcycle Club Entry <input type="checkbox"/> Other (Specify **see reverse**)

PLEASE READ & SIGN

Assumption of Risks/Exculpatory Clause: For and in consideration of the opportunity to participate in the above-named activity offered by the City of Auburn, I, as evidenced by my signature below, shall defend, indemnify and hold the APA&RD, its officers, officials, employees and volunteers harmless from any and all claims, injuries, damages, losses or suits including attorney fees, arising out of or in connection with the performance of this Agreement, except for injuries and damages caused by the sole negligence of the City of Auburn. I accept full responsibility for the cost of treatment for any injury, losses, damages, or death suffered by me while taking part in this activity. I give permission to have my photo taken during the activity, used for publicity purposes by the City of Auburn.

Signature of Representative _____ Date _____

I have reviewed and understand the 2016 parade rules & regulations. Failure to comply may jeopardize future participation. _____ (initial)



PARADE ENTRY FORM

City of Auburn Veterans Day Parade
Saturday, November 5, 2016

Wheeled Entry Application

Must be completed if you have a motorized entry

Description		
Length	Width	Height
Materials on vehicle		

Alternate Entry Application

Complete if you checked "Other" under "Category of Entry" section on previous page

Description/type of organization

APPLICATION DEADLINE: October 3, 2016

Visit our website for an on-line application and additional information: www.auburnwa.gov/events

or mail application to:

City of Auburn Parks, Arts & Recreation Department

Attn: Veterans Day Parade

910 9th Street SE

Auburn WA 98002

PHONE 253-931-3043 or FAX 253-931-4005

*If you/your organization is not eligible for entry into the parade,
we encourage you to participate in the Curb Competition,
another great way to honor our veterans!*



STATIC DISPLAY & EXHIBIT SHOWCASE REGISTRATION

**City of Auburn Veterans Day Observance
Saturday, November 5, 2016
9 a.m. to 2 p.m. - S. Division St.**

The purpose of Auburn’s Veterans Day Parade is to positively focus on honoring our country’s veterans and active military personnel. Through our parade, we focus recognition on congressionally-recognized Veteran Service Organizations and their auxiliaries, the military and reserve military, National Guard and ROTC.

This signed application must be submitted and approved prior to participation in the Auburn Veterans Day Observance. The static display may be an informational booth, equipment, military vehicles, canine unit, historical display or any other display relating to veterans or military. Display check-in is from 7-9 a.m. Further information will be mailed to you in late October. This is not the official parade entry form; this form is ONLY for those wishing to provide a display.

Visit our website for additional information at www.auburnwa.gov/events or call 253-931-3043.

Please print or type information. Application deadline is Monday, October 3, 2016

Name of Static Display Entry		
Contact Person		
Mailing Address		
City	State	Zip
Day Phone	Email:	
Description		
Area dimensions requested		

PLEASE READ & SIGN

Assumption of Risks/Exculpatory Clause: For and in consideration of the opportunity to participate in the above-named activity offered by the Auburn Parks, Arts & Recreation Department, I, as evidenced by my signature below, do hereby hold harmless, release and waive all claims I may have against the City of Auburn, its officials, employees, agents, or contracted instructors, and any other person(s) involved in this activity for any and all injuries, losses, damages, or death suffered by me as a result of my participation in this activity. I accept full responsibility for the cost of treatment for any injury, losses, damages, or death suffered by me while taking part in this activity. I give permission to have my photo taken during the activity, used for publicity purposes by the Auburn Parks, Arts & Recreation Department.

Signature of Representative _____ Date _____

**Submit application to:
City of Auburn Parks, Arts & Recreation Department, Attn: Veterans Day Parade,
910 9th Street SE, Auburn WA 98002**



CURB COMPETITION REGISTRATION

City of Auburn Veterans Day Observance Saturday, November 5, 2016

The Curb Competition is for entries that want to honor veterans, but don't meet the requirements to participate in the parade.

The purpose of Auburn's Veterans Day Parade is to positively focus on honoring our country's veterans and active military personnel. Through our parade, we focus recognition on congressionally-recognized Veteran Service Organizations and their auxiliaries, the military and reserve military, National Guard and ROTC.

This signed application must be submitted and approved in order to be judged in the Curb Competition at Auburn's Veterans Day Parade. Upon receipt, a confirmation will be sent via email. Complete event instructions will follow at the end of October. Those participating in the Curb Competition may set-up and decorate a 12 ft. long x 5 ft. deep section of curb to honor our veterans. Stay for the parade to salute our veterans and active military personnel!

Participants must set-up along the parade route between Auburn Ave. and A St. SE and E St. NE. Set-up is held from 7 a.m. – 10 a.m. Judging is held from 10 a.m. – 10:45 a.m. Awards will be given in three categories: Best Curb Appeal, Most Patriotic and Best Salute to Veterans.

Please print or type information. Application deadline is Monday, October 3, 2016

Name of Entry		
Contact Person		
Mailing Address		
City	State	Zip
Day Phone	Email:	
Description		

PLEASE READ & SIGN

Assumption of Risks/Exculpatory Clause: For and in consideration of the opportunity to participate in the above-named activity offered by the Auburn Parks, Arts & Recreation Department, I, as evidenced by my signature below, do hereby hold harmless, release and waive all claims I may have against the City of Auburn, its officials, employees, agents, or contracted instructors, and any other person(s) involved in this activity for any and all injuries, losses, damages, or death suffered by me as a result of my participation in this activity. I accept full responsibility for the cost of treatment for any injury, losses, damages, or death suffered by me while taking part in this activity. I give permission to have my photo taken during the activity, used for publicity purposes by the Auburn Parks, Arts & Recreation Department.

Signature of Representative _____ Date _____

Submit application to:
City of Auburn Parks, Arts & Recreation Department, Attn: Veterans Day Parade,
910 9th Street SE, Auburn WA 98002



AUBURN AMERICAN LEGION POST #78

Breakfast

Saturday, November 5, 2016

7:00-9:30 a.m.

\$7

**Auburn Senior Activity Center
808 Ninth St. SE, Auburn**



Reserve your tickets early for this year's Veterans Day Breakfast, co-sponsored by the American Legion Post #78 and the City of Auburn. A generous breakfast for \$7 includes pancakes, eggs, ham, and juice or coffee. Drop in between 7 and 9:30 a.m.

Return the enclosed order form (see address below) with the appropriate fee to obtain tickets. No refunds are issued for unused tickets. Tickets are held at the door.

For additional information, call the American Legion Post #78 at 253-939-5789.

AMERICAN LEGION BREAKFAST ORDER FORM

Name/Group Representative	
Address	
City/State	Zip
Day Phone	Evening Phone
# Tickets Requested x \$7 ea. = \$ _____	Please make check payable and return to: American Legion Post #78 P.O. Box 668, Auburn, WA 98071-0668



City of Auburn Veterans Day Observance

Luncheon

Sponsored by the Auburn Noon Lions Club

Saturday, November 5, 2016

1:30 p.m.

\$15



Rainier Room at the Truitt Building
102 West Main St.

The lunch program honors our veterans, with special recognition given to our dignitaries in attendance. The Governor's Veterans Affairs Advisory Committee's Outstanding Veterans will be honored at the lunch, along with several special presentations. Luncheon meal includes Pork Spare Ribs, Barbecue Chicken, Barbecue Beans, Potato Salad, Cole Slaw, Rolls and Beverage.

Return the form below with the appropriate fee to reserve a seat. No refunds are available for this event. Reservations accepted through 12 p.m. on Thursday, November 3. This event has limited seating. For additional information call 253-931-3043.

VETERANS DAY LUNCHEON ORDER FORM

Form with fields for Name, Address, City/State, Zip, Day Phone, Evening Phone, and Ticket count. Includes instructions to make check payable to City of Auburn Parks, Arts & Recreation Department.

PAYMENT INFORMATION

Payment information form with fields for Method of Payment, Credit Card Type, Card Number, 3-Digit Code, Cardholder Name, Cardholder Signature, and Date.



City of Auburn Veterans Day Observance

Luncheon

Sponsored by the Auburn Noon Lions Club

Please List Additional Luncheon Attendees:

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____
8. _____
9. _____
10. _____
11. _____
12. _____
13. _____
14. _____
15. _____

Please make check payable and return to:
City of Auburn Parks, Arts & Recreation Department
910 9th Street SE, Auburn WA 98002



“OUR HEROES” | “OUR PARADE” VETERANS BANNER PROGRAM

Purpose and Description of Program:

This program was created to recognize and pay tribute to the brave men and women in Auburn who are serving, have served, or have given their life to our country in the United States Armed Forces. It also provides an opportunity for individuals, businesses and Veteran Service Organizations to support those who have served by sponsoring a banner in downtown Auburn.

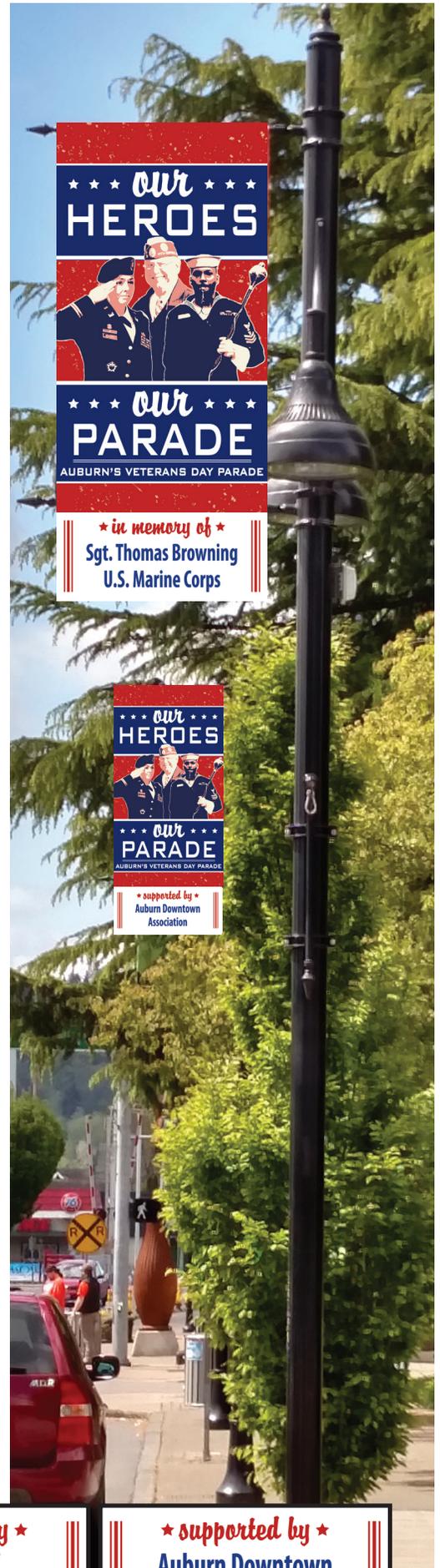
Banner Location & Display Timeframe:

Each banner location will have a main “Our Heroes” Veterans Banner attached to street poles (see illustration at right) and underneath each banner is small tribute banner (sized 30”x12”) in which active military, veterans, or sponsoring organization can be recognized.

- The “Our Heroes” Veterans Banners will be displayed on Main St. in Downtown Auburn from Auburn Way S. to B St. NE and along Division St. from Main St. to 3rd St. SE from the end of September through mid-November. There are 86 available locations and applications will be accepted on a first-come, first-served basis. All banner locations shall be determined solely by the City of Auburn.
- “Our Heroes” Veterans Banners will be displayed from mid-September to mid-November, 2016.
- After hanging, the individualized tribute portion of the banner will be permanently removed and given to the individual that purchased the tribute banner. (Purchaser is responsible for pick-up from the Parks Office when the hanging period is over).

Eligibility Criteria for Honorees

- Currently serving on active duty in the United States Armed Forces (Army, Marine Corps, Navy, Air Force, or Coast Guard). For the purposes of this program, “Active Duty” is defined as twelve (12) months of continuous service. (Verification of service required)
- A veteran who was honorably discharged or given their life serving in the United States Armed Forces (Army, Marine Corps, Navy, Air Force, or Coast Guard). (Verification of service required)
- **AND** one of the following:
 - Permanent residency in Auburn, WA
 - Having an immediate family member residing in Auburn, WA (spouse, parent, legal guardian, grandparent, child or siblings).
- Or, a company/business, Veteran Service Organization, or non-profit entity that provides services to veterans or military.



TRIBUTE BANNER SAMPLES

<p>★ in honor of ★</p> <p>Sgt. Thomas Browning</p> <p>U.S. Coast Guard</p>	<p>★ in memory of ★</p> <p>Sgt. Thomas Browning</p> <p>U.S. Marine Corps</p>	<p>★ supported by ★</p> <p>Auburn VFW</p> <p>Post #1741</p>	<p>★ supported by ★</p> <p>Auburn Downtown</p> <p>Association</p>
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AUBURN VETERANS DAY PARADE ROUTE

Saturday, November 5 - 11 a.m.



● ● ● ● ● Parade Route

★ Static Display Area

▲ Curb Competition (A St. - E St. SE)

1 Auburn City Hall, Reviewing Stand

2 Parade Check-in

3 Veterans Memorial Park

4 Auburn High School

5 Auburn Memorial Stadium

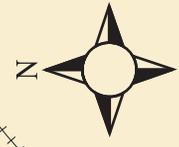
6 Auburn Ave. Theater

7 Auburn Senior Activity Center

8 Truitt Building

Directions:
Take Hwy. 18 to Auburn. Take the Auburn-Enumclaw exit. At the bottom of the ramp, turn right onto Auburn Way. Take a left onto Second St. SE and follow the signs to the Parking Garage.

Parking:
Recommended: Auburn Transit Station Parking Garage, 110 Second St. SW from 6 a.m. to 6 p.m. on the day of the event. Other parking options are available near the event.



SCHEDULE OF EVENTS



Saturday, November 5, 2016

- 7:00-9:30 a.m. **American Legion Breakfast**
Auburn Senior Center, 808 9th St. SE
\$7 per person - see order form
- 9:00 a.m. **Dignitary Check-in** at City Hall,
25 West Main St.
- 9:00 a.m.-2:00 p.m. **Static Display & Exhibit Showcase** (booths, displays and vehicles)
South Division Street
- 9:45-10:15 a.m. **Remembrance Ceremony and Lighting of the Flame**
Veterans Memorial Park, 411 E St. NE
- 11:00 a.m. -1:00 p.m. **Auburn's 51st Annual Veterans Day Parade**
Main Street, from E St. NE to B St. NW
- 1:00-10:00 p.m. **2016 Veterans Day Marching Band Competition**
Sponsored by Auburn High School Band and Choir Parents
Auburn Memorial Stadium, 801 Fourth St. NE
Admission charged - children under 5 are free
- 1:30 p.m. **Veterans Day Luncheon**
Sponsored by the Auburn Noon Lions Club
Rainier Room at the Truitt Building, 102 West Main St.
\$15 per person - see order form
- 3:00-5:00 p.m. **Auburn VFW Post #1741 Open House**
Auburn VFW, 1525 A St. NE, Suite 107

For a complete list of events, visit www.auburnwa.gov/events | 253-931-3043