



2011 Auburn Arts Commission Project Support Grant Deadline: Monday, June 6, 2011

Purpose of Program and Source of Funding

The primary purpose of this program is to provide support to arts-related projects and programs within the City of Auburn, to encourage the development and stability of local arts programs, as well as offer opportunities for local artists.

The City of Auburn Arts Commission allocates funding support it receives from 4Culture (Cultural Development Authority of King County) to community arts organizations and special projects through its Arts Sustained Support Program. All funds awarded through this program are dependent entirely on receipt of funds from 4Culture.

Application Requirements

The Project Support Grant Program provides small support matching grants for arts related projects or programs, for the benefit of the residents of the City of Auburn, Washington.

Awards are typically \$500 to \$3,000. Deadline for application is Monday, June 6, 2011. Basic requirements for applicants are as follows:

- Proposed projects must take place within the city limits of Auburn and serve/be completely accessible to all residents of Auburn.
- Priority will be given to projects that involve locally-based Auburn area artists and arts organizations and non Auburn-based organizations when it is demonstrated its services are available within the City of Auburn.
- Projects that support professional-quality artists, or arts organizations, will be considered.
- Private, by-invitation-only, or membership events do not qualify. All events/projects must be open to the general public.
- Projects must comply with all regulations of the United States of America, State of Washington, and City of Auburn. Projects must comply with all Equal Opportunity, Affirmative Action, and Handicapped Access rules and regulations.
- Those artists or organizations receiving funding through other City of Auburn programs or sponsorship may apply for funds through this program; however, priority is given to those organizations who are not already receiving funding support through any of the other City of Auburn program.

What kind of projects do not qualify?

- Scholarships, tuition assistance, or other student support.
- Underwritten project sponsorships, or subsidy of tickets.
- Projects which support religious activities or political organizations.
- Projects that exclusively or primarily benefit the membership of the organization, or those that preclude reasonable access by the general public.

Projects meeting criterion shall be evaluated according to the following:

- A goal of the Auburn Arts Commission is to enhance appreciation of the arts and provide as broad a spectrum and access to arts programming as possible to all residents of Auburn. Consideration is given to those projects that demonstrate how these Commission priorities are addressed.
- Demonstrated administrative capacity of the applicant organization/individual.
- Community outreach, or involvement, including partnerships with other organizations, or public participation, with an implementation plan and evaluation of the impact of the project will be given additional consideration.
- Projects must take place between June 30, 2011 and December 31, 2011.

Panel Review

- Eligible applications are reviewed by a peer panel selected for their knowledge and/or expertise in the arts, familiarity with the Auburn community and their ability to interpret policies and review criteria.
- Amount granted may not be for the exact amount requested.

All published materials and announcements regarding the project must state: "This project made possible through the support of the City of Auburn and 4Culture King County Lodging Tax." Promotional credit must be clearly prominent.

Applicants are encouraged to contact staff for assistance with completing the grant application and any other questions.

Contact: Maija McKnight, Arts Coordinator
253-804-5043, mmcknight@auburnwa.gov

Application Information

Include any materials that illustrate additional information about your organization or your project proposal.

Please do not staple simply clip the materials together. Provide a self-addressed, stamped envelope for any support materials you wish to be returned to you. You must affix appropriate postage.

MAIL OR DELIVER Packet to:
Auburn Arts Commission Grant Program
Auburn Parks, Arts & Recreation
910 Ninth St. SE, Auburn, WA 98002-6200

At any time before the deadline (*Monday, June 6*) for application, applicants are encouraged to contact staff for assistance with completing the grant application, or to have any other questions concerning the process answered. Contact Maija McKnight, Arts Coordinator at 253-804-5043, or email mmcknight@auburnwa.gov, during regular business hours, Monday through Friday, 8 am - 5 pm.

City of Auburn Arts Project Support Grant 2011
Deadline: Monday, June 6, 2011

CONTACT INFORMATION

Name _____
Street Address _____
City/State/Zip _____
Contact Name _____
Contact Number _____ EMAIL _____

PROJECT INFORMATION

Project Title _____
Project Start Date _____ Project End Date _____
Project Location/Venue _____
Grant Amount Requested (typically \$500 - \$3,000) _____

Please include a description to the following areas on separate paper. You are welcome to include any materials that illustrate additional information about your organization or your project proposal. Please do not staple together.

1. PROJECT BUDGET

Include an itemized budget of expenses and any revenue for the project. Please indicate other financial support of the project.

2. PROJECT DESCRIPTION

How will the project benefit the citizens of Auburn and/or local artists? Please also address how does funding will assist you in your efforts

3. PROJECT GOALS

What is the mission and what are the goals of your organization/project?

4. PROJECT MARKETING/PUBLICITY PLAN

Briefly, describe the project's marketing/publicity plan.

5. PROJECT EVALUATION

Describe how will you evaluate the success of this project?

Return by June 6th: Auburn Arts Commission Grant Program
Auburn Parks, Arts & Recreation
910 Ninth St. SE, Auburn, WA 98002-6200

By signatures, I state that I am authorized to commit the above-named organization in financial matters and will ensure that any funds received as a result of this application are used only for the purposes set forth herein. The undersigned certifies that the information in this application is true and complete; to the best of his/her knowledge, and this information is provided for the purpose of securing financial support for the project described. I understand that all funds awarded through this Program are dependent entirely on receipt of funds from 4Culture, King County.

Signed: _____ Dated: _____
Print Name, Title: _____
Phone: _____ Email: _____