

CITY OF AUBURN
REQUEST FOR PROPOSALS (RFP)

Projects: CP2006 – 3rd Street SW Bridge Decks Preservation
Federal Aid No. BHM-1080(009)

CP2007 – Lea Hill Bridge Deck Preservation
Federal Aid No. BHM-1118(005)

Proposals Due: Thursday, October 29, 2020 @4:00pm

The City of Auburn is soliciting Proposals from qualified consulting teams to provide professional services for the design, and potentially construction assistance for the CP2006 – 3rd Street SW Bridge Decks Preservation project and the CP2007 - Lea Hill Bridge Deck Preservation project.

One electronic copy (PDF) of the Proposal Package referencing both projects shall be emailed to kbtruong@auburnwa.gov on or before 4:00 pm, Thursday, October 29, 2020 with a subject line “Proposal – CP2006, 3rd Street SW and CP2007, Lea Hill Bridge Deck Preservation Projects”. Questions regarding this solicitation should be directed to Kim Truong, Project Engineer, by email only at kbtruong@auburnwa.gov.

Additional information for the project is available on the City’s website, <http://www.auburnwa.gov/bids>.

For specific instructions on information to include in the Proposal, refer to the section below entitled *Proposal Elements*. Evaluation of the Proposals and ultimate consultant selection is identified in the section entitled *Selection Process and Evaluation Criteria* below. Although the use of subconsultant is recognized as being necessary for a multidiscipline project, the City’s preference is for the lead consultant to have the majority of the work performed in-house.

PROJECT DESCRIPTION

CP2006, 3rd Street SW Bridge Decks Preservation:

City of Auburn’s 3rd Street Southwest is a minor arterial that is located between A Street Southeast and the off-ramp to C Street Southwest. The project’s main objective is to repair, seal, and apply a thin overlay over three bridge decks. The bridge decks included in this project are located on 3rd Street Southwest at the off-ramp to C Street Southwest (Auburn12 per King County Bridge Database), over BNSF Railway (Auburn13 per King County Bridge Database) and over A St SW (Auburn14 per King County Bridge Database). The preliminary engineering will be funded by federal grant funds and City of Auburn monies. Design is anticipated to start in January 2021 and be completed in June 2021.

CP2007, Lea Hill Bridge Deck Preservation:

City of Auburn’s Lea Hill Road is a minor arterial that connects the Lea Hill neighborhood area to downtown. The project’s main objective is to repair and resurface the Lea Hill Road bridge deck located on Lea Hill Rd between R Street Northeast and 104th Avenue Southeast (Auburn19 per King County Bridge Database). The preliminary engineering will be funded by federal grant funds and City of Auburn monies. Design is anticipated to start in January 2021 and be completed in June 2021.

SCOPE OF WORK

The design contract will include project management, bridge deck condition assessment and repair/preservation recommendations, preparation of contract plans, specifications, and estimates at the 30%, 90%, 99% check set, and final review levels; “over-the-shoulder” reviews between the 30% and 90% review levels, and an optional task for bidding/construction assistance.

The project deliverables include:

- A Project Schedule;
- Inspection report and a recommendation for bridge repairs following a detailed inspection of the bridge deck; and
- Contract documents, including Special Provisions, an Engineer’s Construction Cost Estimate, and Contract Plans for the 30%, 90%, 99% check set, and final bid documents.

PROPOSAL ELEMENTS

The proposal is limited to a maximum of 10 numbered pages of content (excluding only the cover, cover letter, and any dividers) (minimum font size 10 Arial), and should address the following items relative to the project description:

1. Identify the project team, including use of any sub-consultants and DBE participation, the firms expertise and experience with no more than 3 similar project designs within the last 5 years. Please include the following information:
 - Project name and location
 - Provide the total project costs
 - A brief description of the project
 - Project team member’s roles in the project
 - A project reference and contact phone number.
2. List and describe briefly what you think are important issues or project constraints, and identify the attributes of your firm that may set it apart, or make it particularly well-suited to address the issues.
3. Identify your firm’s general approach to the project and the anticipated project schedule.
4. Describe specific lessons learned by your firm/team regarding similar projects and what those lessons learned taught the team. Your firm’s process/procedures for providing quality assurance/quality control throughout the life of the project.
5. Your firm’s familiarity with WSDOT/FHWA standards.

SELECTION PROCESS AND EVALUATION CRITERIA

A committee of City personnel will evaluate and rate the proposals on the following criteria, weighted as indicated:

1. Project Team Qualifications (20%)
2. Important Issues (25%)
3. Approach and Anticipated Project Schedule (20%)
4. Lessons Learned and Quality Assurance / Quality Control Plan (25%)
5. Familiarity with WSDOT/FHWA standards (10%)

Following the evaluation of the Proposals, the City will interview up to 3 of the prospective consultants. Those firms selected for interview will have the opportunity to present their past experience with similar projects and overall project approach.

SELECTION SCHEDULE

The City’s proposed schedule for Consultant selection, subject to change, is as follows:

| | |
|-------------------------------------|----------------------------|
| Deadline for Submittal of Proposals | October 29, 2020 @ 4:00 pm |
| Preliminary Selection of Firms | November 9, 2020 |
| Notify Firms Chosen for Interviews | November 10, 2020 |
| Consultant Interviews | Week of November 16, 2020 |
| Final Selection of Design Firm | Week of November 16, 2020 |
| Execution of Consultant Agreement | January 2021 |
| Notice to Proceed | January 2021 |
| Contract Completion | June 2021 |

Upon completion of consultant services for design and PS&E preparation, the contract may be supplemented for construction engineering services, at the City's discretion.

TERMS AND CONDITIONS

The City of Auburn reserves the right to reject any and all Proposals and to waive irregularities and informalities in the submittal and evaluation process. This solicitation for Consultant Services does not obligate the City of Auburn to pay any costs incurred by respondents in the preparation and submission of a Proposal. This solicitation does not obligate the City of Auburn to accept or contract for any expressed or implied services. Furthermore, the City of Auburn reserves the right to award the contracts for one or both projects to one or two consultants or to the next most qualified Consultant(s) if the selected Consultant(s) are not able to execute a contract within thirty 30 days after the award of the contract.

The City of Auburn in accordance with Section 504 of the Rehabilitation Act (Section 504) and the Americans with Disabilities Act (ADA), commits to nondiscrimination on the basis of disability, in all of its programs and activities. This material can be made available in an alternate format by calling 253-931-3010.

The Recipient, in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d to 2000d-4 and Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-assisted programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises as defined at 49 CFR Part 26 will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, national origin, or sex in consideration for an award. The City of Auburn does not discriminate on the grounds of race, color, religion, national origin, sex, sexual orientation, age or handicap in consideration for a project award.

Dates of publication in the Seattle Daily Journal of Commerce, October 8, 2020 and October 15, 2020.

Dates of publication in the Seattle Times, October 8, 2020 and October 15, 2020.