

CITY OF AUBURN



Banquet & Meeting Facilities ■ Picnic Shelters ■ Les Gove Gymnasium
Campground ■ Athletic Fields ■ Other Unique Spaces

FACILITY RENTALS



253-931-3043 | auburnwa.gov/rental

Extraordinary spaces for any occasion



20-264 GUESTS

Banquet Facilities & Meeting Rooms

Our indoor facilities accommodate a variety of different events



UP TO 400 GUESTS

Gymnasium at Les Gove Park

The Gymnasium at Les Gove Park can be used for sporting events, and can also serve as a trade show venue or a meeting space.



VARIED

Other Unique Spaces

The City of Auburn offers several unique spaces for rent. Additionally, the City works with the White River Valley Museum and Bogey's Restaurant to offer spaces that fit your needs.



25-100 GUESTS

Picnic Shelters

Our covered picnic shelters are perfect for gatherings. Most include a grill and access to an electrical outlet.



18 CAMP SITES

Game Farm Wilderness Park Campground

Camping facilities can accommodate RVs, trailers, and tents. There is also a day camp area.



VARIED

Athletic Fields

Synthetic turf, grass, and ballfields are available to reserve for youth and adult sporting events.





Auburn Community & Event Center

910 9TH STREET SE | AUBURN, WA 98002

APPROXIMATE VENUE SIZES

All 3 Community Rooms.....	3,725 sq. ft.
Community Room 1.....	1,395 sq. ft.
Community Room 2.....	1,215 sq. ft.
Community Room 3.....	1,115 sq. ft.
Classroom.....	480 sq. ft.

RENTAL DAYS AND TIMES

Fridays.....	5:30-11pm
Saturdays.....	11am-11pm
Sundays.....	9am-11pm

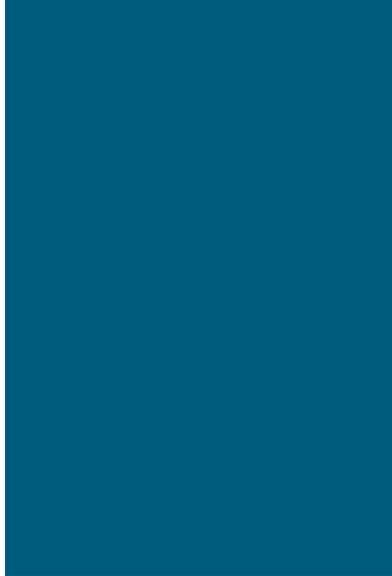
Set in scenic Les Gove Park, the Center is the perfect location for your next event.

The elegant wood floor and expansive floor-to-ceiling windows add to the beauty of the facility.

A large outdoor patio extends into the park making the venue ideal for indoor and outdoor functions. The modern architecture and large lighted parking lot will welcome guests upon arrival.

An on-site attendant is provided to assist with your needs.

A perfect site for hosting a wedding, reception, reunion, anniversary, quinceañera, corporate event, fundraiser or any other occasion.



AUBURN COMMUNITY & EVENT CENTER

	Capacity	Regular Rates (Resident/Non-Resident)	Non-Profit Rates (Auburn/Non-Auburn)
RESERVATIONS MADE UP TO 12 MONTHS IN ADVANCE			
Full Facility Includes all 3 Community Rooms; Classroom & Lobby for up to 12 hours	264	\$1,200/\$1,500	\$900/\$1,200
INDIVIDUAL ROOMS			
Reservations up to 6 months in advance			
All 3 Community Rooms (5 hour minimum)	264	\$120/\$150 per hour	\$90/\$120 per hour
Reservations up to 60 days in advance			
2 Community Rooms (3 hour minimum)	160	\$90/\$120 per hour	\$70/\$90 per hour
1 Community Room (3 hour minimum)	80	\$60/\$80 per hour	\$45/\$65 per hour
Classroom (3 hour minimum)	20	\$20/\$25 per hour	\$15/\$20 per hour

RENTAL INCLUDES:	Podium, coat racks, microphones & stands, audio visual equipment
ADDITIONAL FEES:	Damage/Cleaning deposit.....\$300 (\$500 if alcohol is served plus \$1,000,000 excess liability insurance required) Cleaning fee\$275 if alcohol is being served (optional if no alcohol served) Kitchen, place settings, dishes, tableware, kitchen supplies..... Rates vary



Millennium Room at Les Gove Park

808 9TH STREET SE | AUBURN, WA 98002

APPROXIMATE VENUE SIZES

Millennium Room	3,300 sq. ft.
1/3 Millennium Room.....	1,100 sq. ft.
Lion's Room.....	800 sq. ft.

RENTAL DAYS AND TIMES

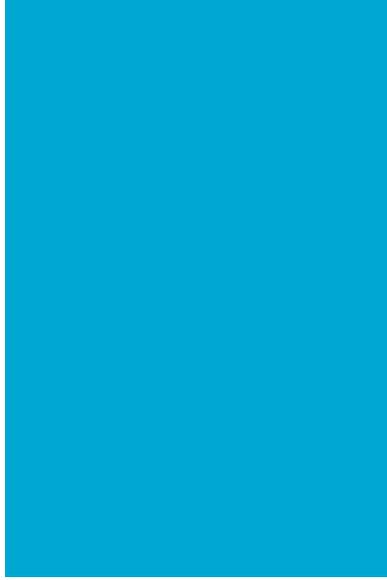
Fridays.....	5:30-11pm
Saturdays	9am-11pm
Sundays	9am-11pm

Set in scenic Les Gove Park, the Millennium Room features unique amenities.

An elegant wood floor and expansive floor-to-ceiling windows add to the beauty of the facility.

A large outdoor patio provides flexibility for indoor and outdoor use. An on-site attendant is provided to assist with your needs.

Whether you are planning a wedding, reception, anniversary, party, family reunion, or corporate event, our beautiful facility can suit your needs.



MILLENNIUM ROOM

	Venue	Capacity	Rates (Res/Non-Res)	Non-Profit Rates (Auburn/Non-Auburn)
RESERVATIONS MADE UP TO 12 MONTHS IN ADVANCE				
Friday Night & Saturday 4 hours Friday & up to 12 hours on Saturday	Full Facility*	200	\$1,200/\$1,500	\$900/\$1,200
Saturday or Sunday Up to 12 hours of use on either day	Full Facility*	200	\$1,000/\$1,300	\$750/\$1,000
RESERVATIONS MADE UP TO 6 MONTHS IN ADVANCE				
Fridays: 3 hour minimum Saturday or Sunday: 5 hour minimum	All 3 Millennium Rooms	180	\$80/\$100 per hour	\$60/\$80 per hour
RESERVATIONS MADE UP TO 60 DAYS IN ADVANCE				
Friday: 3 hour minimum Saturday or Sunday: 3 hour minimum	1/3 Millennium Room	60 per room	\$45/\$55 per hour	\$35/\$45 per hour
Monday-Friday: 3 hour minimum Saturday or Sunday: 5 hour minimum	Lion's Room	40	\$35/\$45 per hour	\$25/\$35 per hour

*Full Facility includes all 3 Millennium Rooms, Lions Room, Rotary Room, Lobby & Kitchen

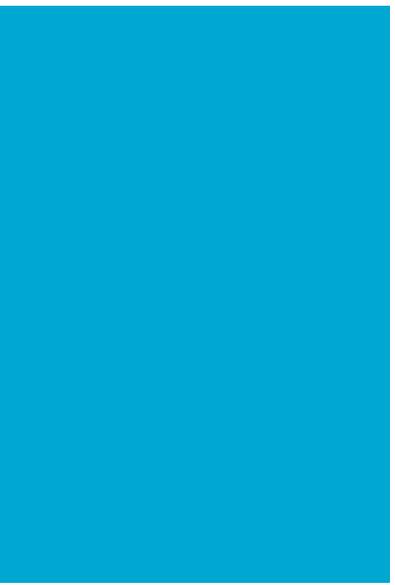
ADDITIONAL FEES:	Damage/Cleaning Deposit \$300 (\$500 if alcohol is served plus \$1,000,000 excess liability insurance required)
	Cleaning Fee \$275 if alcohol is being served (optional if no alcohol served)
	Kitchen, place settings, dishes, tableware, pots, kitchen equipment..... Rates vary



William C. Warren Building



Backyard Idea Garden



Les Gove Multi-Purpose Building



Auburn Avenue Theater



White River Valley Museum



Bogey's Restaurant Banquet Rooms

William C. Warren Building

VETERANS MEMORIAL PARK | 405 E STREET NE

	Venue	Capacity	Rates (Resident/Non-Resident)
Monday-Sunday: 9am-11pm (3 hour minimum) Amenities: stove/oven, refrigerator, sink, pull down screen, outdoor patio 16 tables, 74 chairs	1,150 sq. ft.	74	\$40/\$50 per hour

Backyard Idea Garden

ADJACENT TO THE WILLIAM C. WARREN BUILDING

	Rates (Resident/Non-Resident)
Only available for rental in conjunction with rental of the William C. Warren Building. Full Day or Half-Day Options from 9am-3pm or 4pm-dusk Amenities: Showy flowers, steel garden arbor, stamped concrete walkway. Ideal for small weddings, gatherings, special picnics and more.	Half Day: \$60/\$75 Full Day: \$100/\$125

Les Gove Multi-Purpose Building

1020 DEAL'S WAY | AUBURN, WA 98002

	Venue	Capacity	Rates (Resident/Non-Resident)
Monday-Sunday 3 hour time blocks from 10am-1pm; 2-5pm & 6-9pm Amenities: stove/oven, double sink, fireplace, 8 tables, 40 chairs	1,000 sq. ft.	40	3-Hour Block: \$60/\$75

Additional Rental Venues

Auburn Avenue Theater

10 AUBURN AVENUE | AUBURN, WA 98002

	Venue	Capacity	Rates
Monday-Sunday 4 hour minimum for performances; 2 hour minimum for meetings	Full Facility (includes basic kitchen)	250	Call 253-804-5057 for availability and rates

White River Valley Museum

918 H STREET SE | AUBURN, WA 98002

	Venue	Capacity	Rates
Monday-Sunday 9am-11pm 2 hour minimum Call 253 804-5010 for availability	Full Facility	100	\$125 per hour
	Muckleshoot Room	30	\$40 per hour

Bogey's Restaurant at Auburn Golf Course

29630 GREEN RIVER RD SE | AUBURN, WA 98092

	Venue	Capacity	Rates
	Full Facility	160	Call 253-504-9600 for availability and rates
	Olympic Room	90	
	Cascade Room	70	



Gymnasium

910 9TH STREET SE | AUBURN, WA 98002

Size: 7,000 sq. ft. | Capacity 400

SPORTING EVENT PER HOUR RATE:

\$45 Auburn Resident | \$55 Non-Resident

\$35 Auburn Non-Profit | \$45 Non-Profit

SPECIAL EVENT PER HOUR RATE:

\$75 Auburn Resident | \$90 Non-Resident

\$60 Auburn Non-Profit | \$75 Non-Profit

Damage/Cleaning deposit of \$300 required

The REC Teen Center

910 9TH STREET SE | AUBURN, WA 98002

Size: 2,000 sq. ft. | Capacity 85

Located within the Auburn Community & Event Center, The REC is a great add-on space to rentals at the Auburn Community & Event Center or can be rented as a stand-alone venue. Perfect for the tweens and teens at your event. The REC includes a large screen television, a gaming system, game tables, comfortable sofas and lounge chairs, and a variety of tables and chairs.

Rates start at \$70 per hour





Climbing Wall

LES GOVE PARK
910 9TH STREET SE | AUBURN, WA 98002

The climbing wall, attached to the back of the gymnasium, is available for group rentals, trainings, parties, and more. Trained staff provide instruction and equipment.

Packages start at \$135



Birthday Party Packages

LES GOVE GYMNASIUM
910 9TH STREET SE | AUBURN, WA 98002

These special celebrations have a range of packages and themes. Packages include a 2 hour party, a party host, decorations, goody bags, facilitated activities, and set-up and clean-up. Options for pizza or cupcakes and juice are available. For full details, visit the City's website at auburnwa.gov/birthday

Packages start at \$165



Picnic Shelters & Amphitheater



Game Farm Park



Sunset Park



Game Farm Wilderness Park



Isaac Evans Park



Lea Hill Park



Les Gove Park



Roegner Park

Quad Picnic Shelters

Game Farm Park 3030 R STREET SE

Located in a large park with several athletic fields, the shelter is situated adjacent to a playground and includes two grills and four electrical outlets. Parties over 200 must also rent the Len Chapman Amphitheater, featuring a covered outdoor stage with tiered open seating.

Resident/Non-Resident Rates

Days	Game Farm	Capacity	Half Day 9am-3pm, 4pm-Dusk	Full Day 9am-Dusk
Monday-Sunday	Entire Shelter	up to 99	\$120/\$150	\$200/\$250
Monday-Sunday	Entire Shelter	100-199	\$180/\$225	\$300/\$375
Monday-Sunday	Entire Shelter*	200+	N/A	\$375/\$475
Monday-Sunday	Amphitheater		\$75/\$100	\$125/\$175
Monday-Friday	Per Quadrant	up to 25	\$30/\$40	\$50/\$65

*Rentals 200+ must also rent the Amphitheater

Sunset Park 1420 69TH STREET SE

Located in the Lakeland Hills neighborhood, the shelter is adjacent to a playground and ballfield, includes four grills and four electrical outlets.

Resident/Non-Resident Rates

Days	Sunset Park	Capacity	Half Day 9am-3pm, 4pm-Dusk	Full Day 9am-Dusk
Monday-Sunday	Entire Shelter	up to 99	\$120/\$150	\$200/\$250
Monday-Sunday	Entire Shelter	100-199	\$180/\$225	\$300/\$375
Monday-Sunday	Entire Shelter	200+	N/A	\$375/\$475
Monday-Sunday	Per Quadrant	up to 25	\$30/\$40	\$50/\$65

Single Picnic Shelters

Resident/Non-Resident Rates

Days	Half Day 9am-3pm, 4pm-Dusk	Full Day 9am-Dusk
Monday-Sunday	\$60/\$75	\$100/\$125

Game Farm Wilderness Park 2401 STUCK RIVER DR SE | Capacity 25

A wilderness setting adjacent to trails and the White River. Includes one grill and one electrical outlet.

Isaac Evans Park 29827 GREEN RIVER ROAD SE | Capacity 25

Shelter is in a beautiful area along the Green River with walking trails, a beach and a play area. Includes one grill, no access to electricity.

Lea Hill Park 31693 12TH AVE SE | Capacity 50

Shelter is in an open space area adjacent to a play area, small synthetic field, walking trail and skate spot. Includes two grills and four electrical outlets.

Les Gove Park J STREET SE & 12 STREET SE | Capacity 25

Adjacent to Discovery Playground and the Rotary Spray Park. Includes one grill, no access to electricity.

Roegner Park 601 ORAVETZ ROAD | Capacity 25

Located on the south side of the Stuck River and adjacent to the White River trail. Includes one grill and one electrical outlet.



Game Farm Wilderness Campground

Camp and play at Game Farm Wilderness Campground

Bordered on one side by the Stuck River, the campground has riverside, meadow and wooded areas. There is an 18-hole disc golf course and separate rentable daycamp area.

The **Campground** features 18 individual campsites with water and electricity hookups (20 & 30 amps), picnic table and a fire pit. The camping area accommodates both recreation vehicles and tents. There is a shared picnic shelter and an RV dump for park users.

The **Day Camp** site features a picnic shelter, a large grass area and a campfire ring, making this a great spot for group outings.

2401 STUCK RIVER DRIVE SE | AUBURN, WA 98002

Rates	
INDIVIDUAL CAMPSITES	
March 1-November 30 (water available)	\$25 per night/per campsite Check in at 2pm Check out at 1pm Quiet Hours: 11pm-7am Maximum stay is 7 consecutive days
December 1-February 28 (no water)	
DAY CAMP SITE	
April 1-October 15	\$75 per day \$50 per day for non-profit organizations



STUCK RIVER DR SE





Athletic Fields

City of Auburn Parks, Arts & Recreation offers athletic field rentals for a variety of sports. Field lights are also available at certain parks.

The City also maintains tennis courts, basketball courts, pickleball courts, bocce courts, horseshoe pits, and a disc-golf course for open play.

Visit auburnwa.gov/play for field options and locations or call 253-931-3043.



	Rates Resident/Non-Resident
SYNTHETIC TURF FIELDS (GAME FARM PARK)	
Youth	\$30/\$40 per hour
Adult	\$40/\$50 per hour
Field Lights	\$20 per hour
GRASS BALLFIELDS	
Youth	\$7/\$10 per hour
Adult	\$15/\$20 per hour
Field Lights	\$20 per hour
Field Maintenance	\$30 each

LIGHTED FIELDS
Brannan
Fulmer
Game Farm
GSA
NON-LIGHTED FIELDS
Les Gove
Scottie Brown
Sunset
YMCA

	One-Day Tournament	Two-Day Tournament
TOURNAMENT: BASEBALL, FASTPICTCH, SOFTBALL		
Youth Tournament	\$700	\$1,000
Adult Tournament	\$900	\$1,300
Field Lights	\$20/hour	\$20/hour

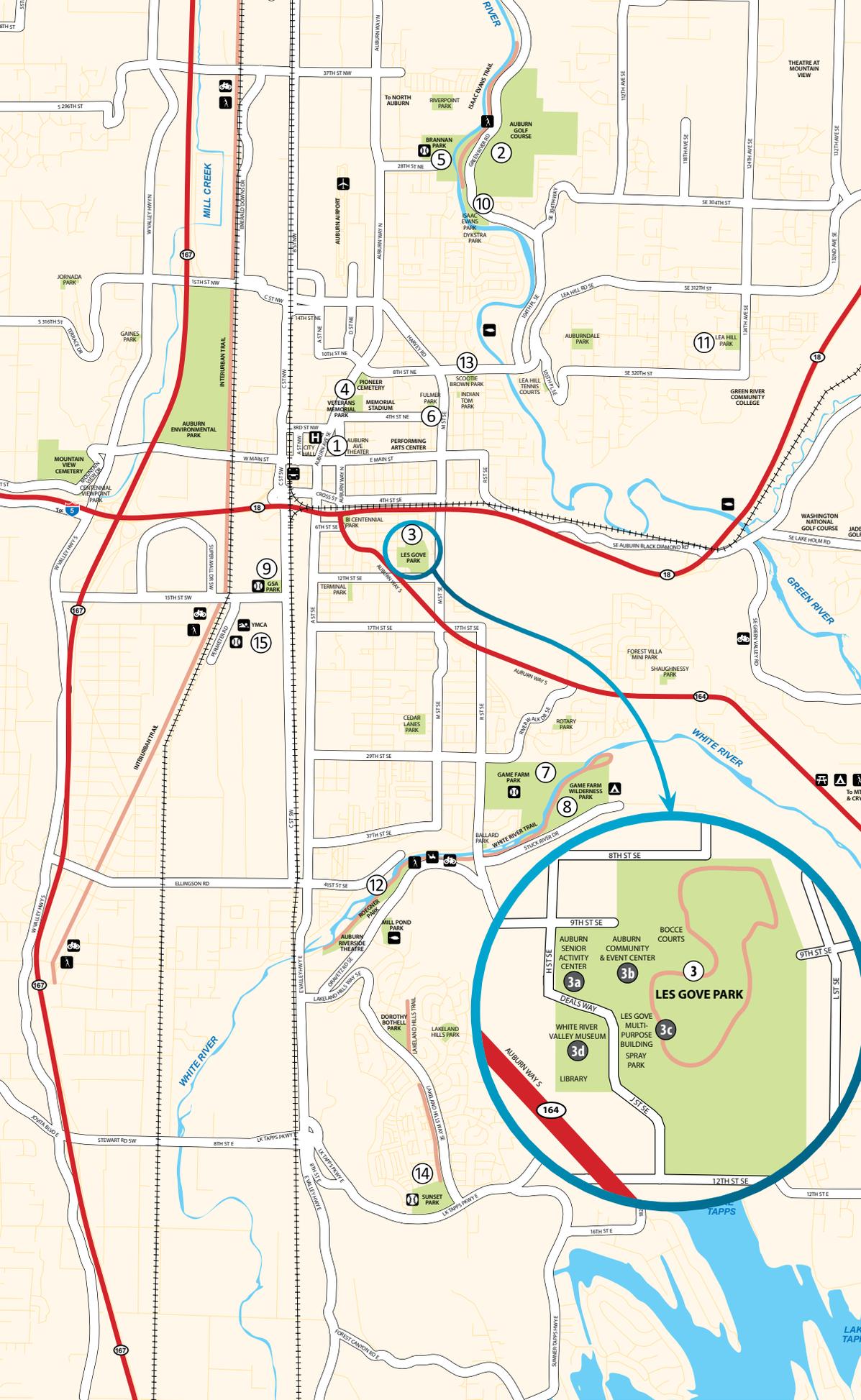
AUBURN CITY PARKS

BUILDING SITES

- ① **Auburn Avenue Theater**
10 Auburn Avenue
- ② **Auburn Golf Course**
29630 Green River Road SE
- ③ **Les Gove Park Campus**
- ③a **Auburn Senior Activity Center**
808 9th St SE
(including Millennium Room & Lion's Room)
- ③b **Auburn Community & Event Center**
910 9th St SE
(including The REC, Les Gove Gymnasium & Climbing Wall)
- ③c **Les Gove Multi-Purpose Building**
1020 Deal's Way SE
- ③d **White River Valley Museum**
918 H St SE
- ④ **William C. Warren Building & Backyard Idea Garden**
405 E St NE

PARK SITES

- ③ **Les Gove Park**
910 9th St SE
- ⑤ **Brannan Park**
1019 28th St NE
- ⑥ **Fulmer Park**
1101 5th St NE
- ⑦ **Game Farm Park**
3030 R St SE
- ⑧ **Game Farm Wilderness Campground**
2407 Stuck River Dr SE
- ⑨ **GSA Park**
413 15th St SW
- ⑩ **Isaac Evans Park**
29827 Green River Rd SE
- ⑪ **Lea Hill Park**
31693 124th Ave SE
- ⑫ **Roegner Park**
601 Oravetz Rd SE
- ⑬ **Scottie Brown Park**
1403 Henry Rd NE
- ⑭ **Sunset Park**
1420 69th St SE
- ⑮ **YMCA**
1620 Perimeter Rd SW



RESERVATION POLICIES & PROCEDURES

Reservations and payments for most facilities can be made by calling 253-931-3043 or in person by visiting the Auburn Parks, Arts & Recreation office, 910 9th St SE. Monday-Friday, 6:30am-9pm and Saturday, 8am-4pm. Reservations for the Auburn Community & Event Center and the Millennium Room must be made by scheduling an in-person visit by emailing facilityrentals@auburnwa.gov.

Use of facilities for profit-generating activities require Parks, Arts & Recreation Board/Designee approval.

RESERVATIONS, CANCELLATIONS AND MODIFICATIONS

FACILITY RESERVATIONS MADE UP TO ONE YEAR IN ADVANCE

Full facility rentals at the Auburn Community & Event Center and the Millennium Room at Les Gove Park may be made up to 12 months in advance and at least 3 weeks prior to the rental date.

- Cancellations made 30 or more days prior to rental date will receive a refund of fees paid, less a \$100 administrative fee.
- Cancellations made 29 days or less prior to rental date will receive a 50% refund of the total amount paid.
- Changes or modifications made on an existing rental are subject to a \$10 administrative fee.

ALL OTHER FACILITY RESERVATIONS

Reservations for the Les Gove Multi-Purpose Building, William C. Warren Building, Les Gove Gymnasium, Millennium Rooms and Auburn Community & Event Center Community Rooms may be made up to six months in advance and at least three weeks prior to the rental date. Individual room rentals in the Auburn Community & Event Center and the Millennium Room at Les Gove Park may be made up to 60 days in advance and at least three weeks prior to the rental date. Campground and Picnic Shelter Reservations may be made on the first working day of January in the year of the reservation.

- Cancellations made 30 or more days prior to event date will receive a full refund of the rental fee, less a \$10 administrative fee.
- Cancellations made 29 days or less prior to event date will receive a 50% refund of the rental fee, less a \$10 administrative fee.
- Changes or modifications made on an existing rental are subject to a \$10 administrative fee, if 29 days or less prior to the rental.

RESIDENT POLICY

Those who reside within the Auburn Incorporated City limits are referred to as City of Auburn residents. The term non-resident refers to those who live outside the Auburn Incorporated City limits. Non-residents are charged an additional fee to offset the administrative expenses of the city operation. Auburn city limits are not the same as school district and post office boundaries. Call 253-931-3043 to verify your address.

RESERVATION POLICIES

- The person requesting the reservation must be 21 years of age and be present during the event.
- Two reservations per individual or organization may be on the record books at one time.
- Approval of a Rental Special Use Application Form is required for any public group or person desiring to use a facility for religious or political activities and other similar activities of 200 or more participants; application also required for dances, tournaments, concessions, events open to the public, outdoor weddings and events such as theatrical, musical, dog shows, Easter Egg hunts, car shows, art shows, and the use of inflatables (insurance required).
- A \$20 refundable key deposit is required for Les Gove Multi-Purpose Building rentals. There is a \$50 charge if staff has to open the building. Renters are required to pick up the building key one business day prior to the building rental.
- Reservations made 30 days or less from the rental date, or any rental with a cost of \$300 or less, must be paid in full when reservation is made. Renters must pay 50% of total rental fees at the time of reservation for rentals costing more than \$300. The balance and damage/cleaning deposit must be paid in full 30 days prior to the rental date. Failure to make the full payment 30 days prior will be considered a cancellation of the reservation.
- The use, possession and/or consumption of any alcoholic beverage is permitted for approved rentals ONLY at the Auburn Community & Event Center and the Millennium Room at Les Gove Park. Renters are required to obtain the appropriate banquet permit and \$1,000,000 excess liability insurance naming the City of Auburn as additionally insured is required.
- A damage/cleaning deposit is required for the Auburn Community & Event Center, Millennium Room at Les Gove Park and Special Event use of the Gymnasium.



Auburn Parks, Arts & Recreation
910 9th Street SE | Auburn, WA 98002
253-931-3043 | auburnwa.gov/rental