

Auburn Parks, Arts & Recreation
4th of July Festival 2019
Food Vendor Application
Deadline: June 3, 2019

*****Returning Vendor Deadline: February 22, 2019**



ABOUT AUBURN'S 4TH OF JULY FESTIVAL

Date: Thursday, July 4, 2019

Time: 11am – 4pm

Location: Les Gove Park, 910 9th Street SE

Event Profile: The annual one-day festival is an afternoon for the whole family to enjoy. The event features a kids' bike parade, live entertainment on two stages, inflatable rides and youth activities, over 50 craft artists, bingo, trackless train, pony rides, a spray park and much more. Complete event information can be found at www.auburnwa.gov/events.

Anticipated attendance: 13,000+

SELECTION CRITERIA AND BOOTH INFORMATION:

1. Food booths are uncovered 12' x 12' space on cement. Vendors must supply their own materials (canopies, tables, electrical cords, signs, etc.) and are responsible for all set-up and take-down.
2. Food trucks are accepted on a space available basis. Food trucks are charged for one booth space. Please include size of truck, location of vent (if applicable) and other helpful information on application.
3. We do not allow duplication of major food items at this event.
4. A \$50 non-refundable deposit is due upon submitting the application. Your application will not be reviewed without the \$50 deposit. Full payment is due one month prior to the event date.
5. The fee is \$200 per booth. The fee for non-profit organizations is \$40 per booth. Vendors may reserve up to two booths. The deposit (or complete payment) must accompany application. Non-profit certificate must accompany application form to receive non-profit rate. Unapproved applications and payments/deposits will be returned to you. *NOTE: After the application deadline, we may accept late vendors on a space-available basis. The fee is \$240; non-profit fee is \$48.*
6. Accepted vendors must provide proof of Commercial General Liability Insurance, by June 15, 2019 for one million dollars (\$1,000,000) per occurrence naming the City of Auburn as additional insured for ongoing and completed operations.
7. Electricity is available on a limited basis (see reverse for fee structure). Payment must accompany application. **If you're bringing your own source of temporary power, you're required to obtain and L&I Permit and schedule your inspection. Please contact L&I directly at 206-835-1000.**
8. The City of Auburn does not require a percentage of sales. Vendors keep all of their revenue.
9. Depending on menu items, vendors may be required to apply for a temporary food-service permit or plan review. Please contact the Seattle-King County Department of Public Health for information.
10. Washington State Law requires food vendors to provide a recycling station.
11. Booth set-up for food vendors will be held from 7:00am - 9:30am. Complete event information and set-up instructions will be **emailed** the week of June 10.
12. No refunds after the application deadline. Deposit is non-refundable.

APPLICATION DEADLINE IS June 3, 2019

-SEE REVERSE -



