ABOUT AUBURN’S 4TH OF JULY FESTIVAL
Date: Saturday, July 4, 2020
Time: 11 a.m. – 4 p.m.
Location: Les Gove Park, 910 Ninth Street SE
Event Profile: The annual one-day festival is an afternoon for the whole family to enjoy. The event features a kids’ bike parade, live entertainment on two stages, inflatable rides and youth activities, over 50 craft artists, bingo, a trackless train, a spray park and much more. Complete event information can be found at www.auburnwa.gov/events.
Anticipated attendance: 13,000+

SELECTION CRITERIA AND BOOTH INFORMATION:
1. The City of Auburn provides one 12’x 12’ space. Vendors must supply their own materials including tables, chairs, canopies, electrical cords, signs, etc. and are responsible for all set-up and take-down.
2. Electricity is available on a limited basis (see below for fee structure). If you’re bringing your own source of temporary power, you’re required to obtain and L&I Permit and schedule your inspection. Please contact L&I directly at 206-835-1000. Payment must accompany application.
3. Your booth must be staffed from 11 a.m. - 4 p.m. No early departures.
4. No refunds after the application deadline. Prior to the deadline, refund will be given less $5.
5. Booth set-up will be held for all participants from 8:30 a.m. – 10 a.m. Complete event information and set-up instructions will be emailed the week of June 8.

GENERAL VENDOR DEFINITIONS AND FEES
Please check the appropriate fees. Enter quantities where necessary.

<table>
<thead>
<tr>
<th>Vendor Type</th>
<th>Fee Before June 1</th>
<th>Fee After June 1</th>
<th>Amps/Watts Needed</th>
</tr>
</thead>
<tbody>
<tr>
<td>Non-Profit Vendor:</td>
<td>$10</td>
<td>$12</td>
<td></td>
</tr>
<tr>
<td>Craft Vendor:</td>
<td>$40</td>
<td>$48</td>
<td></td>
</tr>
<tr>
<td>Commercial/Retail</td>
<td>$350</td>
<td>$420</td>
<td></td>
</tr>
</tbody>
</table>

Electricity: Check amps needed. Limited support available.
Note: If you’re bringing your own source of temporary power, you’re required to obtain and L&I Permit and schedule your inspection. Please contact L&I directly at 206-835-1000.

<table>
<thead>
<tr>
<th>Amps/Watts Needed</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>1-29</td>
<td>$50</td>
</tr>
<tr>
<td>30-50</td>
<td>$100</td>
</tr>
<tr>
<td>over 50</td>
<td>Call for pricing</td>
</tr>
</tbody>
</table>

TOTAL (ADD ALL LINES, FILL IN PAYMENT INFORMATION ON REVERSE) $
**Auburn Parks, Arts & Recreation**  
**4TH OF JULY FESTIVAL 2020 • GENERAL VENDOR APPLICATION • DEADLINE: JUNE 1, 2020**

<table>
<thead>
<tr>
<th>Name of Organization or Group: (**Non-profit certificate must accompany application form)</th>
</tr>
</thead>
</table>
| Have you participated in Auburn’s 4th of July Festival before?  
  □ Yes  /  □ No  
  If yes, what years? |
| Contact Person: |
| Organization Address: |
| City:  
  State:  
  Zip: |
| Phone:  
  Alternate Phone: |
| Email:  
  Website: |

Please describe the purpose of your booth. Do you plan to distribute informational materials, hand-out give-a-ways and/or engage festival goers with an exhibit or activities?

Describe any special set-up or space requirements:

Please include a complete list of items/services that you wish to charge for. Attach additional items on a separate piece of paper, if necessary. General Vendors are not permitted to give-a-way or sell food or beverage items and are only approved to sell items/services

| 1.          | $ |
| 2.          | $ |
| 3.          | $ |
| 4.          | $ |
| 5.          | $ |
| 6.          | $ |

**PAYMENT INFORMATION (Total $________)**

- **METHOD OF PAYMENT** (check one)  
  □ Check enclosed (Payable to Auburn Parks, Arts & Recreation)  
  □ Credit Card (fill in information below)

- **Cardholder Name** (please print)  
  Card Type (check one):  
  □ Visa  □ Mastercard

- **Card Number**  
  3-Digit Security Code  
  Exp. Date

- **Cardholder Signature**  
  Date

**INSURANCE** – The City does not maintain insurance that will respond to claims against the applicant arising out of the use of he booth by the applicant, its members, or those attending the event. Depending on the type of event you are planning, and the activity and risk level of your group, you may be required to obtain bodily injury and property damages liability insurance in accordance with City policy, name the City as an additional insured on the policy, and be responsible for obtaining said insurance. After reviewing this application, the City will determine whether you must obtain liability insurance.

**RELEASE** – The Applicant is fully aware that there are special dangers and risks inherent in this activity, including, but not limited to, serious physical injury, death or other harmful consequences, that may arise directly or indirectly from participation in this activity and harm the Applicant listed above or its individual members. Being informed of these risks and in consideration of being allowed to participate, we assume all risk of injury, damage, and harm to any member arising from participation. The Applicant agrees to indemnify, defend, and hold harmless the City, its officials, employees, volunteers, and agents from all causes of action, claims, and fees arising from its participation, except those arising from the City’s sole negligence, and waive any right of recovery against the City for personal injury, death or other consequences occurring from participation in this activity. I agree that I have authority to enter into this agreement for the Applicant. I also agree I have read and agree to the conditions outlined in the “Selection Criteria and Booth Information” on the reverse side of this application.

Signature: ___________________________________________________________  Date: ___________________________

**PHOTOCOPY FOR YOUR RECORDS AND RETURN ORIGINAL FORM BY JUNE 3, 2019 TO:**

Auburn Parks, Arts & Recreation Department  – 4th of July Festival 2019 • 910 9th Street SE • Auburn WA 98002  
Fax: 253-931-4005 • Email: events@auburnwa.gov • For more information, call 253-931-3043