

Auburn Parks, Arts & Recreation
KidsDay 2019
Food Vendor Application
Deadline: May 20, 2019
Returning Vendor Deadline: February 22, 2019



About Auburn's KidsDay

Date: Friday, June 21, 2019

Time: 11am – 4pm

Location: Les Gove Park, 910 9th Street SE

Event Profile: An event specifically designed for youth in the Auburn and area community! The event features an entertainment stage, inflatable rides, mini golf, kids' crafts, face painting, food vendors, over 100 activity/information vendors and more. Complete event information can be found at www.auburnwa.gov/events.

Anticipated attendance: 12,000+

Selection Criteria and Booth Information:

1. Food booths are uncovered 12' x 12' space on grass. Vendors must supply their own materials (canopies, tables, electrical cords, signs, etc.) and are responsible for all set-up and take-down.
2. Food trucks are accepted on a space available basis. Food trucks are charged for one booth space. Please include size of truck, location of vent, and other applicable information on application.
3. We do not allow duplication of major food items at this event.
4. A \$50 non-refundable deposit is due upon submitting the application. Your application will not be reviewed without the \$50 deposit. Full payment is due one month prior to the event date.
5. The fee is \$200 per booth. The fee for non-profit organizations is \$40 per booth. Vendors may reserve up to two booths. The deposit (or complete payment) must accompany application. Non-profit certificate must accompany application form to receive non-profit rate. Unapproved applications and payments/deposits will be returned. *NOTE: After the application deadline, we may accept late vendors on a space-available basis. The fee is \$240; non-profit fee is \$48.*
6. Accepted vendors must provide proof of Commercial General Liability Insurance, by June 1, 2019 for one million dollars (\$1,000,000) per occurrence naming the City of Auburn as additional insured for ongoing and completed operations.
7. Electricity is available on a limited basis (see reverse for fee structure). Payment must accompany application. **If you're bringing your own source of temporary power, you're required to obtain and L&I Permit and schedule your inspection. Please contact L&I directly at 206-835-1000.**
8. The City of Auburn does not require a percentage of sales. Vendors keep all of their revenue.
9. Depending on menu items, vendors may be required to apply for a temporary food-service permit or plan review. Please contact the Seattle-King County Department of Public Health for information.
10. Washington State Law requires food vendors to provide a recycling station.
11. Booth set-up for food vendors will be held from 7:00am - 9:30am. Complete event information and set-up instructions will be **emailed** the week of June 3.
12. No refunds after the application deadline. Deposit is non-refundable.

APPLICATION DEADLINE IS MAY 20, 2019

-SEE REVERSE -



City of Auburn Parks, Arts & Recreation

KIDSDAY 2019 • FOOD BOOTH APPLICATION • DEADLINE: MAY 20, 2019

Returning Food Vendor Application Deadline: February 22, 2019

Contact Name:		
Business Name: (***Non-profit certificate must accompany application form to receive non-profit rate)		
Have you previously participated in KidsDay or a City of Auburn festival?		
Yes	No	If yes, what years?
Address:		
City:	State:	Zip:
Phone:	Alternate Phone:	
Email:	Website:	

MENU ITEMS Please include a complete list of menu items that you plan to sell. We will not duplicate major food items in the park at the festival. (Attach additional items on a separate piece of paper if necessary):

1. \$	5. \$
2. \$	6. \$
3. \$	7. \$
4. \$	8. \$

PAYMENT INFORMATION

NUMBER OF BOOTHS (choose one) <input type="checkbox"/> One Booth - \$200 (non-profit \$40) <input type="checkbox"/> Two Booths - \$375 (non-profit/\$80) <i>AFTER May 20: Late application fee (on a space-available basis) One booth - \$240/\$48</i>	Total A \$ _____
Describe any special set-up or space requirements:	

WOULD YOU LIKE TO PURCHASE POWER? If you bring your own source of temporary power, you MUST obtain an L&I Permit and schedule your inspection. Contact L&I at 206-835-1000.	Total B \$ _____
<input type="checkbox"/> 1-29 amps/1-3,480 watts - \$50 # needed _____ <input type="checkbox"/> 30-50 amps/7.2-12kw - \$100 # needed _____ <input type="checkbox"/> over 50 amps/12kw call for pricing	

Total vendor fee (A + B) \$ _____
Deposit due upon submitting application \$ _____
Remaining balance due 1 month prior to event date (April 18) \$ _____

METHOD OF PAYMENT (select one)	<input type="checkbox"/> Check enclosed (Payable to Auburn Parks, Arts & Recreation)	<input type="checkbox"/> Credit Card (fill in information below)
Cardholder Name (please print)	Card Type: Visa M/C AM/EX Discover	
Card Number	3-Digit Security Code	Exp. Date
Cardholder Signature	Date	

INSURANCE – The City does not maintain insurance that will respond to claims against the applicant arising out of the use of the booth by the applicant, its members, or those attending the event. The applicant agrees to provide proof of Commercial General Liability Insurance with coverage of at least one million dollars (\$1,000,000) per occurrence naming the City of Auburn as additional insured for ongoing and completed operations.

AGREEMENT – The Applicant agrees to defend, indemnify and hold harmless The City, its agents, employees and officials, while acting within the scope of their duties, from all causes of action, demands and claims, including the cost of their defense, arising in favor of the Applicant, the Applicant’s employees or third parties on account of personal injuries, bodily injuries, death, or damage to property arising out of the acts or omissions of the Applicant, its employees or representatives, concessionaires of the event or any other person or entity, except for liability caused due to the sole negligence of the City. My signature also indicates that I have read and agree to the details outlined in the “Selection Criteria and Booth Information” on the reverse side of this application.

Signature: _____ Date: _____

PHOTOCOPY FOR YOUR RECORDS AND RETURN ORIGINAL FORM BY MAY 20, 2019 TO:
 Auburn Parks, Arts & Recreation Department – KidsDay • 910 9th Street SE • Auburn WA 98002
 Fax: 253-931-4005 • Email: events@auburnwa.gov • For more information, call 253-931-3043