

Auburn Parks, Arts & Recreation
Petpalooza 2019
Food Vendor Application
Deadline: April 5, 2019

*****Returning Food Vendor Deadline: February 22, 2019**



About Auburn's Petpalooza

Date: Saturday, May 18, 2019

Time: 10:00am – 5:00pm

Location: Game Farm Park, 3030 R Street SE

Event profile: An event for pet lovers and a special day for your four-legged family member or other furry friend. The event kicks off with the 9:30am Dog Trot Fun Run. The event, free to attendees, also includes live entertainment, frisbee dog activities, a petting zoo, the 'Unleashed' pet contest, an agility area, vaccinations and other services, inflatable rides and childrens' activities, over 150 vendor booths, give-a-ways and lots of activities to keep both humans and pets entertained.

Anticipated event attendance: 16,000+

Selection Criteria and Booth Information:

1. Food booths are uncovered 12' x 12' space. Vendors must supply their own materials (canopies, tables, electrical cords, signs, etc.) and are responsible for all set-up and take-down.
2. Food trucks accepted on a space available basis. Food trucks are charged for one booth space. Please include size of truck, location of vent and other applicable information on application.
3. We do not allow duplication of major food items at this event.
4. A \$50 non-refundable deposit is due upon submitting the application. Your application will not be reviewed without the \$50 deposit. Full payment is due one month prior to the event date.
5. The fee is \$225 per booth. The fee for a non-profit organization is \$45 per booth. Vendors may reserve up to two booths. The deposit (or complete payment) must accompany application. Unapproved applications and payments/deposits will be returned. *After the application deadline, we may accept late vendors on a space-available basis. The late fee is \$270 and \$54 for non-profit organizations.*
6. Accepted vendors must provide proof of Commercial General Liability Insurance, by April 30, 2019 for one million dollars (\$1,000,000) per occurrence naming the City of Auburn as additional insured for ongoing and completed operations.
7. Electricity is available on a limited basis (see reverse for fee structure). Payment must accompany application. **If you are bringing your own source of temporary power, you're required to obtain and L&I Permit and schedule your inspection. Please contact L&I directly at 206-835-1000.**
8. Depending on menu items, vendors may be required to apply for a temporary food service permit or plan review. Please contact the Seattle-King County Department of Public Health for information.
9. Washington State law requires food vendors selling beverages in single-use aluminum, glass or plastic bottles or cans to provide recycling containers.
10. The City of Auburn does not require a percentage of sales. Vendors keep all of their revenue.
11. No refunds after the application deadline. Deposit is non-refundable.
12. Complete event information will be **emailed** the week of May 1, 2019.

APPLICATION DEADLINE IS APRIL 5, 2019

-SEE REVERSE SIDE -



City of Auburn Parks, Arts & Recreation
PETPALOOZA 2019 • FOOD BOOTH APPLICATION • DEADLINE: APRIL 5, 2019
 Returning Food Vendor Application Deadline: February 22, 2019

Contact Name:		
Business Name: (***Non-profit certificate must accompany application form to receive non-profit rate)		
Have you previously participated in Petpalooza or a City of Auburn festival?		
Yes	No	If yes, what years?
Address:		
City:	State:	Zip:
Phone:	Alternate Phone:	
Email:	Website:	

MENU ITEMS Please include a complete list of menu items that you plan to sell. We will not duplicate major food items in the park at the festival. (Attach additional items on a separate piece of paper if necessary):

1.	\$	5.	\$
2.	\$	6.	\$
3.	\$	7.	\$
4.	\$	8.	\$

PAYMENT INFORMATION

NUMBER OF BOOTHS (choose one) <input type="checkbox"/> One Booth - \$225 (non-profit \$45) <input type="checkbox"/> Two Booths - \$420 (non-profit/\$90) <i>AFTER April 5: Late application fee (on a space-available basis) One booth - \$270/\$54</i>	Total A \$ _____
Describe any special set-up or space requirements:	

WOULD YOU LIKE TO PURCHASE POWER? If you bring your own source of temporary power, you MUST obtain an L&I Permit and schedule your inspection. Contact L&I at 206-835-1000.	Total B \$ _____
<input type="checkbox"/> 1-29 amps/1-3,480 watts - \$50 # needed _____ <input type="checkbox"/> 30-50 amps/7.2-12kw - \$100 # needed _____ <input type="checkbox"/> over 50 amps/12kw call for pricing	

Total vendor fee (A + B) \$ _____
Deposit due upon submitting application \$ _____
Remaining balance due 1 month prior to event date (April 18) \$ _____

METHOD OF PAYMENT (select one)	<input type="checkbox"/> Check enclosed (Payable to Auburn Parks, Arts & Recreation)	<input type="checkbox"/> Credit Card (fill in information below)
Cardholder Name (please print)	Card Type: Visa M/C AM/EX Discover	
Card Number	3-Digit Security Code	Exp. Date
Cardholder Signature	Date	

INSURANCE – The City does not maintain insurance that will respond to claims against the applicant arising out of the use of the booth by the applicant, its members, or those attending the event. The applicant agrees to provide proof of Commercial General Liability Insurance with coverage of at least one million dollars (\$1,000,000) per occurrence naming the City of Auburn as additional insured for ongoing and completed operations.

AGREEMENT – The Applicant agrees to defend, indemnify and hold harmless The City, its agents, employees and officials, while acting within the scope of their duties, from all causes of action, demands and claims, including the cost of their defense, arising in favor of the Applicant, the Applicant’s employees or third parties on account of personal injuries, bodily injuries, death, or damage to property arising out of the acts or omissions of the Applicant, its employees or representatives, concessionaires of the event or any other person or entity, except for liability caused due to the sole negligence of the City. My signature also indicates that I have read and agree to the details outlined in the “Selection Criteria and Booth Information” on the reverse side of this application.

Signature: _____ Date: _____

PHOTOCOPY FOR YOUR RECORDS AND RETURN ORIGINAL FORM BY APRIL 5, 2019 TO:
 Auburn Parks, Arts & Recreation Department – Petpalooza • 910 9th Street SE • Auburn WA 98002
 Fax: 253-931-4005 • Email: events@auburnwa.gov • For more information, call 253-931-3043